

**IDENTICAL  
OWNERSHIP  
ON ALL PROPERTIES  
BEING COMBINED**

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**READ INSTRUCTIONS  
ATTACHED.**

# FOR OFFICIAL USE ONLY



BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_

## MINOR LAND DIVISION

Yes

No

## COMBINE

## SPLIT

## COMMUNITY DEVELOPMENT

### APPROVED

# Approval Stamp

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

## TREASURER'S OFFICE

TAXES PAID CURRENT

### APPROVED

# Approval Stamp

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

SANTA CRUZ COUNTY COMPLEX

\* 2150 N. CONGRESS DRIVE, SUITE 102 \* NOGALES, ARIZONA 85621 \*

(520) 375-8030 \* FAX (520) 375-8045 \*

[www.santacruzcountyaz.gov](http://www.santacruzcountyaz.gov) \* [pramos@santacruzcountyaz.gov](mailto:pramos@santacruzcountyaz.gov)



# COMBINATION REQUEST FORM

A combination is a courtesy to the public not a requirement by state statutes

PABLO A. RAMOS

ASSESSOR

I hereby request that the following parcels be combined into a single parcel for tax purposes.

BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
 BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
 BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
 BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
 BOOK \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_

I AM THE CURRENT OWNER OF RECORD OF SAID PARCELS.

NAME (Please print): \_\_\_\_\_  
 MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

By \_\_\_\_\_

Notary Public

\_\_\_\_\_  
Notary Expiration Date

## FOR OFFICIAL USE ONLY

Application for combination of the above referenced parcels for the \_\_\_\_\_ Tax Roll has been made and approved.

Verified Taxes Paid \_\_\_\_\_  
 Ownership \_\_\_\_\_  
 Taxing Authority \_\_\_\_\_

Application DISAPPROVED because:

- \_\_\_\_\_ Taxes payment due
- \_\_\_\_\_ Ownership not held the same
- \_\_\_\_\_ Parcels not in the same Taxing Authority

By: \_\_\_\_\_ Date: \_\_\_\_\_

Assessor's Office

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Santa Cruz County Recorder's Stamp

## NOTIFICATION OF PERMANENT LOT ASSEMBLAGE

### SANTA CRUZ COUNTY

The purpose of this document is to permanently combine adjacent properties to allow construction on either or both lots that would otherwise be in violation of the Santa Cruz County Zoning and Development Code, either because of interior property line setbacks, accessory structure limitations or other zoning restriction. Any future division of the combined properties is prohibited unless reviewed for violations and approved in writing by the Santa Cruz County Planning and Zoning Director.

Legal description of the two lots to be permanently assembled under one new Parcel Identification number are as follows:

_____	_____	_____	_____
Subdivision	Block	Lot	Parcel Identification #
AND			
_____	_____	_____	_____
Subdivision	Block	Lot	Parcel Identification #

\_\_\_\_\_  
Owner's Name (Printed)

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Name (Printed)

\_\_\_\_\_  
Owner's Signature

Subscribed and sworn (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
By \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:

# OFFICE OF THE SANTA CRUZ COUNTY ASSESSOR

PABLO A. RAMOS  
ASSESSOR

EDMUNDO F. PAZ  
CHIEF DEPUTY



## **COMBINATION REQUIREMENTS**

**REQUESTS FOR COMBINATIONS CAN BE ACCEPTED FROM TAXPAYERS.  
ONLY IF THEY MEET THE FOLLOWING CRITERIA:**

1. Ownership of all parcels to be combined must be held in one of the following forms of ownership.
  - a) All must be held as tenants in common.
  - b) All must be JT/RS, or CP/RS, or one of each.
  - c) If in the name of a title company all Trust numbers must be same.
  - d) If in corporation name, all must be the same.
  - e) In the case of contracts, if the vendor is the same on all parcels, then the current contract holder must be the same as well.
2. All parcels must be in the same taxing authority (School District, Fire District, Municipal Boundary, etc.). In order to be combined.
3. All parcel taxes must be currently paid in full for current tax year. Parcels having delinquent taxes cannot be combined. If delinquent taxes are in question, contact the Treasurer's Office. When the taxes are paid, we must have a copy of the receipt.
4. Parcel boundaries must be contiguous (Must have common boundary).
5. Requests must be made by the owner of record or the designated representative or by the contract holder if they have met all requirements in Item No. 1.
6. If one of more parcels are exempt and one or more parcels are not exempt; the combo request will be forwarded to the Assessor's Exemption section for approval.

**COMBINATIONS ARE A COURTESY OF THE ASSESSOR'S OFFICE TO  
ACCOMMODATE TAXPAYERS.**

**Your cooperation is appreciated.**

**Santa Cruz County Assessor's Office**

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# OFFICE OF THE SANTA CRUZ COUNTY ASSESSOR

PABLO A. RAMOS  
ASSESSOR

EDMUNDO F. PAZ  
CHIEF DEPUTY



## COMBINATION INSTRUCTIONS

### FIRST PAGE INSTRUCTIONS:

Please complete combination application and have signatures notarized. Then submit back to our office for processing. Also, please attach receipts showing taxes are paid in full and/or request tax history report from the Santa Cruz County Treasurer's Office, Room # 104.

### SECOND PAGE INSTRUCTIONS:

Complete form take this document to the Santa Cruz County Recorder's Office for recordation of document at Room # 101 in Santa Cruz County Bldg., Complex. Please contact the Recorder's Office at (520) 375-7927 for proper filing fees. After it is process they will send the document to our office at the Santa Cruz County Assessor's Office, Room # 102 and then, we will proceed with combination.

**Note:** All property taxes need to be "PAID IN FULL" in order for us to combine all the properties. If receipts and/or tax history reports are not submitted with applications, we will not accept combination applications.

Thank you.

Santa Cruz County Assessor's Office

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