

SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF SANTA CRUZ

IN RE AN ADMINISTRATIVE ORDER)
LIMITING PUBLIC ACCESS TO THE) ADMINISTRATIVE ORDER
SANTA CRUZ COUNTY COURT)
BUILDING FOR CERTAIN PURPOSES) No. 2020-010

Pursuant to orders of the Chief Justice of Arizona Supreme Court authorizing Presiding Judges to conduct court operations in a manner that reduces risk associated with COVID-19,

IT IS HEREBY ORDERED THAT effective immediately no entry by the public is permitted for the following purposes:

1. Making any payments, either at the Clerk's or Justice Court windows;
2. Civil or Juvenile Traffic Hearings;
3. Passport Applications.
4. Civil, Criminal or Domestic/Family Law filings.

The Court Security will be directed to turn people away from the door who are here for those purposes.

The Clerk of the Superior Court and the Justice Court are instructed to provide the Security officers with pre-printed written instructions to be provided to persons turned away, as to contact information or alternative methods of appearing telephonically, or paying remotely, or filing by e-mail or e-filing. Those instructions must be bilingual.

The Court Administrator is to coordinate the instructions to Security. If necessary, a staff member from the Clerk's office and/or Justice Court will be required to assist with communication of these instructions to members of the public appearing at the front entrance.

The Court Administrator will post this order, and any instructions received from the Clerk of the Court and from the Justice Court, as required above, on the Court Website.

This order remains in effect until further notice.

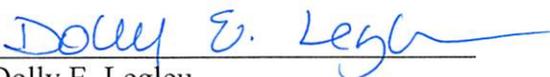
Effective this May 19, 2020.



THOMAS FINK
Presiding Judge

Original To: Juan Pablo Guzman, Clerk of the Superior Court

Copy To: Honorable Anna M. Montoya, Division Two
Honorable Emilio Velasquez, Justice of the Peace
Honorable Denneen Peterson, Judge *Pro Temp*
Honorable Sheila Dagucon, Judge *Pro Temp*
Jennifer St. John, Santa Cruz County Manager
Diane L. Culin, Court Administrator
George Silva, County Attorney
Luis Fimbres, Chief Probation Officer

By: 
Dolly E. Legleu
Judicial Administrative Assistant