



Comprehensive Plan Amendment Application

SECTION I.

Property owner(s): _____

Daytime phone: _____ Fax: _____

Address: _____

Applicant (if other than owner): _____

Daytime phone: _____ Fax: _____

Address: _____

SECTION II.

Legal description: _____

Tax Code No.(s): _____ Total acreage: _____

General property location _____

Current zoning: _____ Zoning map: _____

Comprehensive Plan Subregion: _____ Supervisory district _____

Existing land-use: _____

Current Plan designation(s) and acreage(s): _____

Requested Plan designation(s) and acreage(s): _____

Special ordinances / overlays that currently apply to property: _____

Special ordinances / overlays proposed as part of amendment request: _____

SECTION III.

Current Plan Designation of adjacent properties (within approximately 300 feet):

North: _____ East: _____

South: _____ West: _____

Existing land uses of surrounding properties (within 300 feet):

North: _____ East: _____

South: _____ West: _____

Existing zoning of surrounding properties

North: _____ East: _____

South: _____ West: _____

SECTION IV.

Reasons for proposed amendment. Submit additional pages if necessary.

The Department of Community Development Planning Division’s review and analysis of major and minor amendments shall include an analysis of the following:

- Comparison of the proposed land use with the designated land use, according to the *Hierarchy of Land Use Designations From Least Intense to Most Intense* (Table 3);
- Projected off-site impacts, including traffic, public safety and parks impacts and options available to mitigate such impacts;
- Impacts to the conservation, protection and sustainability of natural environment, including, but not limited to, hillsides, riparian areas, public lands, night sky, public lands access, surface and subsurface water and floodways;
- Identifying projected conflicts or consistencies with the goals of the appropriate character area within which it is located and whether any amendments to character area goals should be included in considering the proposed plan amendment;
- The extent to which the proposed amendment accomplishes the goals and objectives of the County Comprehensive Plan, as set forth in Appendix I of that Plan;
- Community outreach efforts undertaken by the applicant; and
- Any other element relevant to proper analysis of the proposed amendment.

SECTION V.

The following items must be included in the application:

1. One (1) map illustrating the following: property location, site dimensions, map scale, north arrow, adjacent roads, existing structures and uses on property, existing and planned land-use designations, special features including washes, floodplain, riparian habitat, etc.
2. Original letters of authorization (if applicant is not the property owner).
3. Check for processing fee. (\$2,000.00 major amendment and \$1,000.00 minor amendment)
4. Ownership verification: Property Status Inquiry form available from the Santa Cruz County’s Assessor’s Office.
5. Original signature of trust officer and list of beneficiaries (if applicable).
6. Original signature including title and list of corporate officers (if applicable).

NOTES: THE APPLICANT HEREBY CONSENTS TO SITE VISITS IN ORDER FOR PLANNING STAFF TO PREPARE THE CASE REPORT TO THE PLANNING AND ZONING COMMISSION AND TO THE BOARD OF SUPERVISORS.

SECTION IV.

I certify that, to the best of my knowledge, this application is true and correct. I am the owner of the above described property or have been authorized by the owner to submit this application.

Signature of Applicant

Date