

Board of Supervisors  
October 4, 2022  
9:30 AM

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Bruce Bracker, Chairman; Manuel Ruiz, Vice-Chairman; Rudy Molera, Member; Jennifer St. John, County Manager; Kim Hunley, Chief Deputy County Attorney; Alma Schultz, Clerk of the Board.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Bracker called the meeting to order, and the Pledge of Allegiance was recited, led by Leonard Fuentes Jr.

**ADOPTION OF AGENDA**

Vice-Chairman Ruiz made a motion to adopt the Agenda as presented and to deviate from the Agenda sequence as necessary; seconded by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**CALL TO THE PUBLIC:**

No public comment.

**CURRENT EVENTS**

**SUPERVISOR MOLERA** is looking forward to attending the County Supervisors Association of Arizona (CSA) Summit in Tucson, cohosted by Santa Cruz County and Pima County. **VICE-CHAIRMAN RUIZ** expressed his condolences to the Manny Montaña family for their loss; spoke of the successful Gear-up start-up event, and is also looking forward to the CSA Summit. **CHAIRMAN BRACKER** thanked the office staff and Jennifer for their hard work in preparing for the CSA Summit; spoke of Manny Montaña, who will be missed, and participated in a meeting with Representative Gallego, who was visiting the port of entry.

**1. BOARD OF SUPERVISORS**

**SUPERVISOR MOLERA** is looking forward to the CSA Legislative Summit this week, cohosted by Santa Cruz and County.

**VICE-CHAIRMAN RUIZ** attended an event for Mark Kelly and spoke to him regarding funding for needed projects.

**CHAIRMAN BRACKER** took part in a Port Authority meeting; met with new staff from Food Bank in Tucson servicing Nogales; attended a Border County meeting in Tucson; met with Senator Kelly to speak about staffing issues and participated in a meeting with nature conservatory Arizona Land and Water Trust.

**2. MANAGER**

**JENNIFER ST. JOHN, COUNTY MANAGER**, attended the AmeriBenLeadership Conference with Sonia Jones, Human Resources Director; co-hosted with Pima County the County Supervisors Association of Arizona Summit in hopes of getting good legislation; took part in the Port of Authority meeting with Representative Gallego.

## **DEPARTMENT REPORTS AND ACTIVITIES**

### **1. FINANCE: CASH & INVESTMENTS, EXPENDITURES & REVENUES REPORTS**

Mauricio Chavez, Administrative Services Director, reported \$14,924,203.22 in the General Fund, of which \$10,346,058.47 is invested; \$614,157.34 in the Road Fund, of which \$7,012.91 is invested; \$240,969.65 in the Flood Control District Fund, of which \$265,711.64 is invested; \$2,530,575.79 in the Jail District Fund, of which \$1,007,685.62 is invested; \$38,775,839.03 total for all funds, of which \$13,451,732.46 is invested; \$13,795,984.32 estimated end of month balance, compared to \$10,602,838.76 cash at October 2021, a difference of \$3,193,145.56.

Vice-chairman Ruiz made a motion to recess the Regular Meeting to convene the Flood Control District Board seconded by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

### **FLOOD CONTROL**

#### **1. DIRECTOR'S/PROJECT REPORT**

Submitted in writing.

#### **2. MONTHLY REPORT FROM CITY OF NOGALES**

No report.

#### **3. MONTHLY REPORT FROM THE TOWN OF PATAGONIA**

No report.

#### **4. PUBLIC COMMENT**

No public comment.

The Board adjourned as the Flood Control District Board and reconvened into Regular Session. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

### **ACTION ITEMS**

#### **1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL COURT INTERPRETER POSITION (REQ: SUPERIOR COURT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

#### **2. DISCUSSION/POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENT CONTRACT AMENDMENT NO. D121-002288 WITH THE ARIZONA DEPARTMENT OF ECONOMIC SECURITY FOR WIOA TITLE I SERVICES IN THE AMOUNT OF \$1,021,036 (REQ: WIOA)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

#### **3. DISCUSSION/POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENTS FOR THE COLLEGE-CAREER READINESS AND EDUCATIONAL OPPORTUNITIES (C-CREO) PROJECT FROM OCTOBER 1, 2022 THROUGH SEPTEMBER**

**30, 2023 WITH: (REQ: SCHOOL SUPERINTENDENT)**

**A SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT IN THE AMOUNT OF \$54,400**

**B SANTA CRUZ VALLEY UNIFIED SCHOOL DISTRICT #35 IN THE AMOUNT OF \$129,920**

**C NOGALES UNIFIED SCHOOL DISTRICT #1 IN THE AMOUNT OF \$132,910**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Vice-Chairman Ruiz stated he is a Nogales Unified School District governing board member and does not benefit from this item.

**4. DISCUSSION/POSSIBLE ACTION TO APPROVE THE SOUTH32 HERMOSA COMMUNITY INVESTMENT APPLICATION FORM TO PURCHASE LAPTOPS AND CHARGING CARTS FOR THE SANTA CRUZ COUNTY CONTINUING EDUCATION PROGRAM WITH A VALUE OF UP TO \$75,000 (REQ: SCHOOL SUPERINTENDENT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**5. DISCUSSION/POSSIBLE ACTION TO APPROVE FACILITY USE AGREEMENT FOR THE USE OF THREE CLASSROOMS AT THE SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE FOR THE SANTA CRUZ COUNTY CONTINUING EDUCATIONAL PROGRAM FROM AUGUST 12, 2022 THROUGH JULY 7, 2023 (REQ: SCHOOL SUPERINTENDENT)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**6. DISCUSSION/POSSIBLE ACTION TO APPROVE PROCLAMATION DESIGNATING OCTOBER 2022 AS SANTA CRUZ COUNTY ARTS MONTH (REQ: SCHOOL SUPERINTENDENT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**7. DISCUSSION/POSSIBLE ACTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH BEARPAL CONSULTING, LLC TO ASSIST WITH PLAN DEVELOPMENT AND REVISION FOR THE EMERGENCY MANAGEMENT MULTI JURISDICTIONAL HAZARD MITIGATION PLAN FROM OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023 IN THE AMOUNT OF \$20,000 (REQ: EMERGENCY MANAGEMENT)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Sobeira Castro, Emergency Management Director, provided insight of the item to the Board.

**8. DISCUSSION/POSSIBLE ACTION TO ACCEPT THE FY2023 VICTIMS RIGHTS PROGRAM AWARD AGREEMENT NO. 2023-053 IN THE AMOUNT OF \$5,700 (REQ: SHERIFF)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**9. DISCUSSION/POSSIBLE ACTION TO APPROVE CONTRACT WITH TAX MANAGEMENT ASSOCIATES, INC. FOR AUDIT SERVICES FOR A MAXIMUM OF \$4,950 (REQ: ASSESSOR)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)  
Edmundo Paz, Chief Deputy Assessor, provided insight to the Board of the item.

**10. TAX VALUATION ADJUSTMENT: 102-03-007 - GEORGE THOMAS BOND REV LIV TRUST / JOE D. BLOODWORTH, RESOLUTION NO.56426 (REQ: ASSESSOR)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**11. DISCUSSION/POSSIBLE ACTION TO APPROVE THE EMERGENCY VOTING PROCEDURE PURSUANT TO A.R.S. 16-542 (H) (REQ: RECORDER)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)  
Margaret Felix, Chief Deputy Recorder provided insight on Emergency Voting to the Board.

**12. DISCUSSION/POSSIBLE ACTION TO APPROVE AN ECONOMIC DEVELOPMENT AUTHORITY (EDA) GRANT AWARD IN THE AMOUNT OF \$300,00 FOR A CULINARY TOURISM INITIATIVE (REQ: COMMUNITY DEVELOPMENT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)  
Frank Dillon, Community Development Director provided insight to the Board on the item.

**13. DISCUSSION/POSSIBLE ACTION FOR APPROVAL TO CERTIFY THE TOTAL REVENUES RECEIVED BY THE JUSTICE COURTS AND SUPERIOR COURTS, INCLUDING THE CLERK OF THE SUPERIOR COURT, EXCEED THE AMOUNT RECEIVED IN FISCAL YEAR 1997/1998 (REQ: ADMINISTRATIVE SERVICES)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)  
Mauricio Chavez, Administrative Services Director, provided insight to the Board on the item.

**14. DISCUSSION/POSSIBLE ACTION TO APPROVE VICTIM COMPENSATION GRANT NO. VC-23-013 WITH THE ARIZONA CRIMINAL JUSTICE COMMISSION IN THE AMOUNT OF \$70,404 (REQ: COUNTY ATTORNEY)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**15. DISCUSSION/POSSIBLE ACTION TO APPROVE THE APPOINTMENT OF THE ELECTION BOARDS FOR NOVEMBER 8, 2022, GENERAL ELECTION AND TO ALLOW THE ELECTIONS DEPARTMENT TO FILL VACANCIES AS NEEDED (REQ: ELECTIONS)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**16. APPROVAL OF MINUTES: 09/20/2022 & 09/26/2022**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**17. DEMANDS** were approved in the total amount of \$903,038.28 of which \$340,129.97 is from the General Fund. Details of these expenditures are available for inspection during working hours and

are to be considered as part of these minutes. (motion: Supervisor Molera; second: Chairman Ruiz; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**ADJOURNMENT**

The meeting adjourned at 9:57 a.m. (motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)