

Board of Supervisors
September 20, 2022
9:30 AM

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Not Present: Rudy Molera, Member; Present: Bruce Bracker, Chairman; Manuel Ruiz, Vice-Chairman; Jennifer St. John, County Manager; George Silva, County Attorney; Kim Hunley, Chief Deputy County Attorney; Alma Schultz, Clerk of the Board.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Bracker called the meeting to order, and the Pledge of Allegiance was recited, led by Alfredo Velasquez, School Superintendent.

A moment of silence was observed for the loss of Rudy Molera's father-in-law and for the loss of Albert Kramer.

ADOPTION OF AGENDA

Vice-Chairman Ruiz made a motion to adopt the Agenda and to deviate from the Agenda sequence as necessary; Seconded by Chairman Bracker; the motion was carried unanimously. (Ayes: Bracker, Ruiz)

CALL TO THE PUBLIC:

Mary Dahl, spoke of the Santa Cruz Valley National Heritage Area projects to promote the uniqueness of our area and thanked the Board for their support in these projects.

Juan Balderas, Chief Information Officer, provided an update on two pending projects with the Sheriff's department. Mauricio Chavez, Administrative Services Director, added to the update by confirming the information Mr. Balderas provided.

Irene Ellersick, a Rio Rico resident, inquired about the Sheriff's Department's radio service and provided concerns for the safety and protection of citizens.

Dan Dellinger, a Tubac resident, commented on the radio system with the Sheriff's Department and on the river crossing at Chavez Siding Road.

Jesus Jerez, a resident of Santa Cruz County, spoke of how important the Sheriff's Department's radio service is; how many dead spots there are around the county, and is pleased that it is being addressed.

CURRENT EVENTS

1. BOARD OF SUPERVISORS

VICE-CHAIRMAN RUIZ, took part in the September Government Affairs Committee Meeting with guest speaker Consul General Laura Biedebach from the U.S. Consulate Nogales and spoke about December 12, 2022, marking 200 years of U.S. and Mexico working together.

CHAIRMAN BRACKER, attended the 2022 Arizona Rural Transportation Summit; thanked the School Superintendent for their support of the county fair, thanked the Santa Cruz County Fair & Rodeo Association for hosting the fair; and took part in addressing the Nogales wash.

2. MANAGER

JENNIFER ST. JOHN, COUNTY MANAGER, attended a Broadband Focus Group meeting in Patagonia with Juan Balderas, CIO; participated in a quarterly insurance pool meeting; monthly County Manager's meeting; continued the planning of the annual CSA Summit co-hosted by Santa Cruz and Pima County; checked in on ARPA with Angie Donelson; quarterly health insurance meeting; and took part in the CSA and Board of Directors meeting.

DEPARTMENT REPORTS AND ACTIVITIES

1. FINANCE: CASH & INVESTMENTS, EXPENDITURES & REVENUE REPORTS

Mauricio Chavez, Administrative Services Director, reported \$15,472,839.02 in the General Fund, of which \$10,346,058.47 is invested; \$819,360.86 in the Road Fund, of which \$7,012.91 is invested; \$309,266.41 in the Flood Control District Fund, of which \$265,711.64 is invested; \$2,729,616.99 in the Jail District Fund, of which \$1,007,685.62 is invested; \$39,657,642.85 total for all funds, of which \$13,451,732.46 is invested; \$12,186,367.94 estimated end of month balance, compared to \$9,728,427.13 cash at September 2021, a difference of \$2,457,940.81.

2. WORKFORCE DEVELOPMENT UPDATE

Presented by Irasema Olvera, WIOA Office Manager.

3. COMMUNITY DEVELOPMENT UPDATE

Presented by Frank Dillion, Community Development Director

4. PUBLIC WORKS REPORT

Presented by Jesus Valdez, Deputy County Manager and Public Works Director

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene the Jail District Board seconded by Chairman Bracker; the motion was carried unanimously. (Ayes: Bracker, Ruiz)

JAIL DISTRICT

1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL THREE (3) VACANT BOOKING CLERK POSITIONS (REQ: SHERIFF)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

Vice-Chairman Ruiz made a motion to adjourn the Jail District and reconvene the Regular Meeting seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

ACTION ITEMS

1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL:

A VACANT LIEUTENANT COMMANDER POSITION (REQ: SHERIFF)

B VACANT SERGEANT POSITION (REQ: SHERIFF)

C TWO (2) VACANT DEPUTY SHERIFF I POSITIONS (REQ: SHERIFF)

D TWO (2) VACANT PUBLIC SAFETY TELECOMMUNICATOR POSITIONS (REQ: SHERIFF)

E VACANT ESSER III SECRETARY POSITION (REQ: SCHOOL SUPERINTENDENT)

F VACANT TITLE I (WIOA) PROGRAM MANAGER (REQ: HUMAN RESOURCES)

G VACANT JUVENILE PROBATION OFFICER POSITION (REQ: PROBATION)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

2. DISCUSSION/POSSIBLE ACTION TO RECLASSIFY LEAD C-CREO SUCCESS COACH POSITION TO COACHING COORDINATOR IN THE SCHOOL SUPERINTENDENT'S OFFICE (REQ: SCHOOL SUPERINTENDENT)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

3. DISCUSSION/POSSIBLE ACTION TO RECLASSIFY AND FILL VACANT DEPUTY COUNTY ATTORNEY V POSITION TO BUREAU (DIVISION) CHIEF IN THE COUNTY ATTORNEY'S OFFICE (REQ: COUNTY ATTORNEY)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

Jennifer St. John, County Manager, spoke of the reason for the reclassification and cost.

George Silva, County Attorney, spoke of the reason for the request by advising the Board that this is to encourage applicants.

4. DISCUSSION/POSSIBLE ACTION TO APPROVE THE FFY 2023 GOVERNOR'S OFFICE OF HIGHWAY SAFETY AWARD AGREEMENT: (REQ: SHERIFF)

A CONTRACT NO. 2023-405B-006 - OCCUPANT PROTECTION ENFORCEMENT OVERTIME IN THE AMOUNT OF \$4,200

B CONTRACT NO. 2023-PTS-056 - SELECTIVE TRAFFIC ENFORCEMENT PROJECT OVERTIME IN THE AMOUNT OF \$5,000

C CONTRACT NO. 2023-AL-029 - DUI/IMPAIRED DRIVING ENFORCEMENT OVERTIME IN THE AMOUNT OF \$10,000

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

5. DISCUSSION/POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENTS WITH: (REQ: SCHOOL SUPERINTENDENT)

A MEXICAYOTL ACADEMY-NOGALES FOR THE OUR YOUTH PROJECT FROM AUGUST 22, 2022 THROUGH JUNE 30, 2023 FOR A MAXIMUM OF \$6,300

B YAVAPAI COUNTY SCHOOL SUPERINTENDENT'S OFFICE TO CONTINUE ERATE SERVICES FROM JULY 1, 2022 THROUGH JUNE 30, 2023 IN THE AMOUNT OF \$1,500

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

6. DISCUSSION/POSSIBLE ACTION TO APPROVE CONTRACT WITH THE BOYS AND GIRLS CLUB OF SANTA CRUZ COUNTY FOR THE OUR YOUTH PROJECT FROM SEPTEMBER 21, 2022 THROUGH SEPTEMBER 30, 2024 FOR A MAXIMUM OF \$49,760

(REQ: SCHOOL SUPERINTENDENT)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

7. DISCUSSION/POSSIBLE ACTION TO APPROVE FACILITY USE AGREEMENT WITH SOUTH32 LIMITED FOR THE 1904 HISTORIC COURTHOUSE PARKING LOT, LOCATED AT 21 E. COURT ST. NOGALES, AZ 85621 FOR AN OPEN HOUSE EVENT ON SEPTEMBER 22, 2022 (REQ: SCHOOL SUPERINTENDENT)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

8. DISCUSSION/POSSIBLE ACTION TO APPROVE A PROPOSAL CONTRACT WITH SOUTHWEST EDUCATIONAL CONSULTING ASSOCIATES INC. (SWECA) FOR EVALUATION, TECHNICAL ASSISTANCE, AND SUPPORT SERVICES FOR THE ADULT DRUG COURT PROGRAM FROM JULY 15, 2022 THROUGH JUNE 30, 2023 FOR UP TO A MAXIMUM AMOUNT OF \$12,500 (REQ: JUSTICE OF THE PEACE)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

9. DISCUSSION/POSSIBLE ACTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH PUBLIC SECTOR PERSONNEL CONSULTANTS, INC. TO CONDUCT A FULL CLASSIFICATION AND COMPENSATION STUDY FOR SANTA CRUZ COUNTY IN THE AMOUNT OF \$77,500 (REQ: HUMAN RESOURCES)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)
Sonia Jones, Human Resources Director provided insight to the Board of the item.

10. DISCUSSION/POSSIBLE ACTION TO APPROVE AND ADOPT PROCLAMATIONS DECLARING:

A SEPTEMBER 26TH THROUGH SEPTEMBER 30TH, 2022 AS NATIONAL GEAR UP WEEK (REQ: SCHOOL SUPERINTENDENT)

B SEPTEMBER 24 THROUGH OCTOBER 2, 2022 AS NATIONAL DIAPER NEED AWARENESS WEEK (REQ: CHAIRMAN BRACKER)

C OCTOBER 2022 AS DOMESTIC VIOLENCE AWARENESS MONTH (REQ: COUNTY ATTORNEY)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

11. DISCUSSION/POSSIBLE ACTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH THE ARIZONA STATE BOARD OF EQUALIZATION FOR HEARING OFFICER SERVICES FOR A PERIOD OF ONE (1) YEAR (REQ: CLERK)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

12. DISCUSSION/POSSIBLE ACTION TO APPROVE APPLICATION FOR SPECIAL EVENT LICENSE: BOYS & GIRLS CLUB OF SANTA CRUZ COUNTY, INC., 10/14/22 IN TUBAC (REQ: CLERK)

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

13. MONTHLY REPORTS

Vice-Chairman Ruiz made a motion to approve, seconded by Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Ruiz)

14. APPROVAL OF MINUTES: 09/06/2022 were approved as submitted. (Motion: Vice-Chairman Ruiz; second: Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Ruiz)

15. DEMANDS were approved in the total amount of \$1,055,356.95, of which \$401,856.83 is from the General Fund. Details of these expenditures are available for inspection during working hours and are to be part of these minutes. (motion: Vice-Chairman Ruiz; second: Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Ruiz)

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene the Executive Session seconded by Chairman Bracker; the motion was carried unanimously. (Ayes: Bracker, Ruiz)

EXECUTIVE SESSION

1. PURSUANT TO A.R.S. § 38-431.03(A)(3) AND (4), DISCUSSION AND CONSULTATION FOR LEGAL ADVICE, AND/OR DIRECTION, CONCERNING AUTHORITY TO CREATE AND FUND PERSONNEL AND AVAILABLE LEGAL OPTIONS. (REQ: COUNTY MANAGER)

Vice-Chairman Ruiz made a motion to adjourn the Executive Session and reconvene Regular Session seconded by Chairman Bracker; the motion was carried unanimously. (Ayes: Bracker, Ruiz)

ADJOURNMENT

The meeting adjourned at 10:55 a.m. (motion: Vice-Chairman Ruiz; second: Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Ruiz)