

Board of Supervisors  
September 6, 2022  
9:30 AM

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Bruce Bracker, Chairman; Manuel Ruiz, Vice-Chairman; Rudy Molera, Member; Jennifer St. John, County Manager; Kim Hunley, Chief Deputy County Attorney; Alma Schultz, Clerk of the Board.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Bracker called the meeting to order, and the Pledge of Allegiance was recited, led by Tubac Fire Chief, Cheryl Horvath.

**ADOPTION OF AGENDA**

Vice-Chairman Ruiz made a motion to adopt the Agenda removing Action Item IIc and to deviate from the Agenda sequence as necessary; second by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**CALL TO THE PUBLIC:**

Ray Sayre, Former Emergency Director, spoke on behalf of Santa Cruz County Shining AZ, to thank the Board for their support during the 1.1 mile clean-up during the weekend.

Raquel Coronado, a county employee, spoke of her street, Calle Chaparral in Rio Rico, not being cleaned and full of weeds.

Jennifer St. John, County Manager, provided employee appreciation awards of twenty (20), ten (10), and five (5) years from the Animal Control, Public Fiduciary, and Assessor's offices.

**CURRENT EVENTS**

**1. BOARD OF SUPERVISORS**

**SUPERVISOR MOLERA** wished a Happy Birthday to the Clerk of the Board, Alma Schultz.

**VICE-CHAIRMAN RUIZ** attended an event for Mark Kelly and spoke to him regarding funding for needed projects.

**CHAIRMAN BRACKER** took part in a Port Authority meeting; met with new staff from Food Bank in Tucson servicing Nogales; attended a Border County meeting in Tucson; met with Senator Kelly to speak about staffing issues and participated in a meeting with nature conservatory Arizona Land and Water Trust.

**2. MANAGER**

**JENNIFER ST. JOHN, COUNTY MANAGER**, attended the Unisource meeting regarding the transmission line from Rio Rico to Harshaw with Supervisor Bracker; hosted County Manager's meeting in Tubac; met with the City regarding the new Animal Control building that is being proposed; held the first quarterly elected official and department head meeting; and visited the facilities in Kentucky with Chief Deputy County Attorney, Kim Hunley, representatives from Justice of the Peace and Mariposa for the recovery program that transitions individuals into the community as a cost-effective measure, a presentation on this matter will be brought to the Board for further review at a later time.

## **DEPARTMENT REPORTS AND ACTIVITIES**

### **1. FINANCE: CASH & INVESTMENTS, EXPENDITURES & REVENUES REPORTS**

Mauricio Chavez, Administrative Services Director, reported \$15,812,109.58 in the General Fund, of which \$10,326,755.62 is invested; \$838,496.21 in the Road Fund, of which \$6,999.83 is invested; \$442,656.36 in the Flood Control District Fund, of which \$264,749.47 is invested; \$2,512,492.79 in the Jail District Fund, of which \$1,005,805.56 is invested; \$40,060,281.61 total for all funds, of which \$13,426,169.56 is invested; \$11,583,631.33 estimated end of month balance, compared to \$9,728,427.13 cash at September 2021, a difference of \$1,855,204.20.

Vice-chairman Ruiz made a motion to recess the Regular Meeting to convene the Flood Control District Board seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

### **FLOOD CONTROL**

#### **1. DIRECTOR'S/PROJECT REPORT**

Submitted in writing.

#### **2. MONTHLY REPORT FROM CITY OF NOGALES**

No report.

#### **3. MONTHLY REPORT FROM THE TOWN OF PATAGONIA**

No report.

#### **4. PUBLIC COMMENT**

No public comment.

The Board adjourned as the Flood Control District Board and convened into the Jail District. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

### **JAIL DISTRICT**

#### **1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL TWO (2) VACANT DETENTION OFFICER I POSITIONS (REQ: SHERIFF)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

#### **2. DISCUSSION/POSSIBLE ACTION TO ACCEPT THE BJA FY2020 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) APPLICATION AWARD #15PBJA-20-RR-00047-SCAA IN THE AMOUNT OF \$426,888 FOR DETENTION/INMATE SERVICES (REQ: SHERIFF)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene the Jail District seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**ACTION ITEMS**

**1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL:**

**A VACANT SENIOR RECORDER CLERK (REQ: RECORDER)**

**B TWO (2) VACANT WORKFORCE DEVELOPMENT SPECIALIST POSITIONS IN WIOA (REQ: HUMAN RESOURCES)**

**C VACANT ADULT EDUCATION PROGRAM MANAGER (REQ: HUMAN RESOURCES)**

**D VACANT EMERGENCY MANAGEMENT SPECIALIST POSITION (REQ: EMERGENCY MANAGEMENT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**2. DISCUSSION/POSSIBLE ACTION TO APPROVE THE LETTER OF SUPPORT TO THE SENATE FOREIGN RELATIONS COMMITTEE TO SUPPORT THE NOGALES WASTEWATER IMPROVEMENT ACT (REQ: CHAIRMAN BRACKER)**

Supervisor Molera made a motion to approve, seconded by Vice-chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**3. DISCUSSION/POSSIBLE ACTION TO APPROVE THE DEMA PLANNING ASSISTANCE FOR MITIGATION PLAN UPDATE EXPIRING ON APRIL 10, 2023 (REQ: EMERGENCY MANAGEMENT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**4. DISCUSSION/POSSIBLE ACTION TO APPROVE PROPOSALS WITH THE SOUTHWEST EDUCATIONAL CONSULTING ASSOCIATES INC. (SWECA) TO PROVIDE EVALUATION, TECHNICAL ASSISTANCE, AND SUPPORT SERVICES FROM JULY 1, 2022 THROUGH JUNE 30, 2023 FOR: (REQ: SCHOOL SUPERINTENDENT**

**A PAT FIRST THINGS FIRST GRANT IN THE AMOUNT OF UP TO \$8,800**

**B PHSI DEPARTMENT OF JUSTICE GRANT IN THE AMOUNT OF UP TO \$22,800**

**C SPECIAL PROJECTS IN THE AMOUNT OF UP TO \$25,000**

**D C-CREO GEAR UP GRANT IN THE AMOUNT OF UP TO \$70,000**

**E ESSER III INVEST IN OUR YOUTH GRANT IN THE AMOUNT OF UP TO \$95,837**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**5. DISCUSSION/POSSIBLE ACTION TO APPROVE THE AIRPORT IMPROVEMENT GRANTS FROM THE ARIZONA DEPARTMENT OF TRANSPORTATION AERONAUTICS DIVISION: (REQ: SPECIAL PROJECTS)**

**A STATE LOCAL GRANT E3S2G 01C GUIDANCE SIGNS PHASE II IN THE AMOUNT OF \$135,000 (LOCAL MATCH \$15,000)**

**B STATE-LOCAL GRANT E3S2F 01D AIRPORT DRAINAGE IN THE AMOUNT OF \$180,000 (LOCAL MATCH \$20,000)**

**C STATE-LOCAL GRANT E3S2H 01C TAXIWAY LIGHTING-MITLS PHASE II IN**

**THE AMOUNT OF \$450,000 (LOCAL MATCH \$50,000)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**6. DISCUSSION/POSSIBLE ACTION TO APPROVE THE 2022 SANTA CRUZ COUNTY WORKFORCE DEVELOPMENT LOCAL PLAN UPDATES REQUIRED BY THE WORKFORCE INNOVATION AND OPPORTUNITY ACT FROM JULY 1, 2020 THROUGH JUNE 30, 2024 (REQ: WIOA)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**7. DISCUSSION/POSSIBLE ACTION TO APPROVE AGREEMENT WITH KEN JONES CONSULTING FOR COST ALLOCATION SERVICES IN THE AMOUNT OF \$4,950 (REQ: ADMINISTRATIVE SERVICES)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**8. DISCUSSION/POSSIBLE ACTION TO AMEND AND RATIFY THE BOARD OF SUPERVISORS AUGUST 3, 2022 APPROVAL OF THE FY 2022-2023 TAX RATES ELIMINATING THE STATE EQUALIZATION ASSISTANCE TAX RATE (SETR) PER HB2866 (REQ: ADMINISTRATIVE SERVICES)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**9. DISCUSSION/POSSIBLE ACTION TO APPROVE REQUEST FOR PROPOSAL NO. B-07-22-CO67 FOR THE SANTA CRUZ COUNTY, ARIZONA PROSPERITY VISION AND ACTION PLAN (REQ: COMMUNITY DEVELOPMENT)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**10. DISCUSSION/POSSIBLE ACTION TO APPROVE RESOLUTION NO: (REQ: ELECTIONS)**

**A 2022-15 CANCELING THE TRUJILLO TRAIL DOMESTIC WATER IMPROVEMENT DISTRICT (DWID) ELECTION FOR NOVEMBER 8, 2022, GENERAL ELECTION AND APPOINTING CANDIDATES THAT FILED**

**B 2022-16 CANCELING THE THREE CANYONS DOMESTIC WATER IMPROVEMENT DISTRICT (DWID) ELECTION FOR NOVEMBER 8, 2022, GENERAL ELECTION AND APPOINTING CANDIDATES THAT FILED**

**C 2022-17 CANCELLATION OF CERTAIN SCHOOL DISTRICT ELECTIONS FOR THE NOVEMBER 8, 2022 GENERAL ELECTION, APPOINTING CANDIDATES THAT FILED, AND DECLARING VACANCIES**

**D 2022-18 CANCELLATION OF CERTAIN FIRE DISTRICT ELECTIONS FOR THE NOVEMBER 8, 2022 GENERAL ELECTION, APPOINTING CANDIDATES THAT FILED, AND DECLARING VACANCIE**

**E 2022-19 DESIGNATING VOTE CENTERS FOR THE NOVEMBER 8, 2022 GENERAL ELECTION**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**11. DISCUSSION/POSSIBLE ACTION TO APPROVE PROCLAMATION IN SUPPORT**

**OF MEXICO'S INDEPENDENCE DAY ON SEPTEMBER 16TH (REQ: VICE-CHAIRMAN RUIZ)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**12. DISCUSSION/POSSIBLE ACTION TO APPROVE NEXTREQUEST CONTRACT FOR PUBLIC RECORDS REQUEST PORTAL AND SERVICES FROM SEPTEMBER 1, 2022, TO AUGUST 1, 2023 (REQ: CLERK)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**13. DISCUSSION/POSSIBLE ACTION TO APPROVE BOND FOR DUPLICATE WARRANT #2-106662 IN THE AMOUNT OF \$45,000.00 DATED 08/03/2022 PAYABLE TO CULTURAL ARTS COMMITTEE OF NOGALES ARIZONA (REQ: CLERK)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**14. DISCUSSION/POSSIBLE ACTION TO APPROVE APPLICATION FOR FIREWORKS DISPLAY AT TUBAC GOLF RESORT ON FRIDAY, SEPTEMBER 30, 2022 (REQ: CLERK)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**15. DISCUSSION/POSSIBLE ACTION: RECOMMENDATION OF APPROVAL ON SAMPLING PRIVILEGES APPLICATION FOR SANTA CRUZ LIQUORS IN RIO RICO (REQ: CLERK)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**16. TAX VALUATION ADJUSTMENTS: (REQ: ASSESSOR)**

**A 102-03-007 - GEORGE THOMAS BOND REV LIV TRUST / JOE D. BLOODWORTH, RESOLUTION NO. 56398**

**B 112-07-187- JAMES H. & VICKY L. ZALZALAH TRUSTEES / THE ZALZALAH FAMILY TRUST, RESOLUTION NO. 56403**

**C 103-23-265 - LIZZA M REED, RESOLUTION NO. 56404**

**D 103-23-265 - LIZZA M REED, RESOLUTION NO. 56405**

**E 103-23-265 - LIZZA M REED, RESOLUTION NO. 56406**

**F 103-23-265 - LIZZA M REED, RESOLUTION NO. 56407**

**G 108-03-016-J - THOMAS J MCDONALD JR. & ELIZABETH A MCDONALD, RESOLUTION NO. 56410**

**H 112-07-093-C - CENTRO VILLAS HOMEOWNERS ASSOCIATION C/O ROBERT SCHUYLER, RESOLUTION NO. 56411**

**I 112-07-093-C - CENTRO VILLAS HOMEOWNERS ASSOCIATION C/O ROBERT SCHUYLER, RESOLUTION NO. 56412**

**J 112-07-093-C - CENTRO VILLAS HOMEOWNERS ASSOCIATION C/O ROBERT SCHUYLER, RESOLUTION NO. 56413**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion

carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**17. APPROVAL OF MINUTES: 08/03/2022 REGULAR MEETING, 08/03/2022 SPECIAL MEETING & 08/16/2022 REGULAR MEETING**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**18. DEMANDS** were approved in the total amount of \$1,572,591.15, of which \$671,031.21 is from the General Fund. Details of these expenditures are available for inspection during working hours and are to be considered as part of these minutes. (motion: Supervisor Molera; second: Chairman Ruiz; motion carried unanimously) (Ayes: Molera, Ruiz)

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene the Study Session seconded by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**STUDY SESSION**

**1. AMERICAN RESCUE PLAN ACT UPDATE (REQ: ADMINISTRATIVE SERVICES)**

Presented by Mauricio Chavez, Administrative Services Director.

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene into Executive Session seconded by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**EXECUTIVE SESSION**

**1. PURSUANT TO A.R.S. §38-431.03(A)(1) DISCUSSION AND EVALUATION OF WORK PERFORMANCE OF COUNTY MANAGER, JENNIFER ST. JOHN (REQ: COUNTY MANAGER)**

Vice-Chairman Ruiz made a motion to convene the Executive Session and convene the Regular Meeting seconded by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**ADJOURNMENT**

The meeting adjourned at 12:20 p.m. (motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)