

Board of Supervisors
August 18, 2020
9:30 a.m.

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Bruce Bracker, Chairman; Manny Ruiz, Vice-Chairman (not-present); Rudy Molera, Member; Jennifer St. John, County Manager; George Silva, County Attorney; Lizbeth Tolano, Senior Secretary.

The Meeting was called to order and the Pledge of Allegiance was recited, led by Tivo Romero.

ADOPTION OF AGENDA: Supervisor Molera made a motion to adopt the Agenda removing F5 at the applicant's request, tabling Action Item F9 for 9/1/2020 meeting and to deviate from Agenda sequence as necessary; second by Chairman Bracker; motion carried unanimously. (Ayes: Bracker, Molera)

CALL TO THE PUBLIC:

Harry Dotson, (telephonically) President of the Santa Cruz County Fairgrounds & Rodeo Association wanted to extend his gratitude towards the Board of Supervisors and the entire County's leader infrastructure for their continuous support, especially during this difficult year.

Eva Zuniga, (telephonically) Member of Circles of Peace referred to action item F4 International Overdose Awareness Day and the importance of prevention, treatment and recovery.

Ray Sayre, Emergency Management Director reminded everyone on the importance of washing, sanitizing and disposing of masks to help everyone stay healthy and avoid infections.

CURRENT EVENTS:

BOARD OF SUPERVISORS:

Supervisor Molera had nothing to report.

Chairman Bracker had nothing to report.

MANAGER: Jennifer St. John, County Manager, reported both her and Mauricio Chavez continue to explore the Public Safety Retirement System and the current issues to try to minimize the County's unfunded liability.

DEPARTMENT REPORTS AND ACTIVITIES:

FINANCE: CASH & INVESTMENTS, EXPENDITURES & REVENUES REPORTS: Mauricio Chavez, Administrative Services Department Director, reported \$6,303,739 in the General Fund, of which \$1,781,899.33 is invested; \$1,671,174.81 in the Road Fund, of which \$1,564,063.22 is invested; \$2,499,702.87 in the Flood Control District Fund, of which \$1,460,270.92 is invested; (\$51,707.72) in the Jail District Fund, of which \$1,140 is invested; \$23,087,363.81 total for all funds, of which \$6,643,917.74 is invested; \$3,917,768.31 estimated end of month balance, compared to \$3,545,726.00 cash at August 2019, a difference of (\$372,042.31).

ACTION ITEMS:

RECLASSIFY 2 DETENTION OFFICER POSITIONS TO COURT SECURITY OFFICER RECRUIT IN SUPERIOR COURT: Chairman Bracker made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera)

Discussion: Jennifer St. John, County Manager, informed the board that these 2 positions were created in 2011 when the new court facility was opened and no new job descriptions would be created.

FY2021 VICTIMS' RIGHTS PROGRAM GRANTS WITH THE OFFICE OF THE ATTORNEY GENERAL: a) A.G. #: 2021-013 in the amount of \$22,000 (Req: County Attorney) & b) A.G. #: 2021-053 in the amount of \$7,020 (Req: Sheriff): Chairman Bracker made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera)

AGREEMENT WITH DAIGLE LAW GROUP, LLC FOR THE PURPOSE OF UPDATING THE DEPARTMENT'S POLICIES AND PROCEDURES MANUAL: Chairman Bracker made a motion to discuss action item; second by Supervisor Molera;

DISCUSSION:

Lt. Castillo informed the Board he had nothing to report he was just present to find out of the approval/disapproval of this item.

Jennifer St. John, County Manager, is not recommending approval of this agreement because it is unknown what will be the time and ultimate cost (\$200 per hour) that these services will cost the County and this is problematic at an expense stand point in today's budget; also she recommends a law group that is familiar with the County in case the manuals and procedures are put to the test.

George Silva, County Attorney, stated that the updating of the policies and procedures for the Sheriff's Department was brought to his attention late last year (2019) and he was not aware his department had been assigned that task years earlier through his Chief Civil Deputy, he spoke to Lt. Castillo and explained he would work on their request but that it would take him time before final completion; some of his concerns with this agreement is the hourly rate and the cost the County; he is recommending to use the general fund money that would be invested to hire this law firm to fund his office for an additional position to be assigned to the Sheriff's Office manuals and procedures.

Supervisor Molera prefers to handle this task "in house" and is requesting that the County Manager and County Attorney take care of all the details.

Chairman Bracker thanked the Sheriff's Office for bringing this request back to their attention; and thanked George Silva for making the commitment to work on the manuals and procedures; he also expressed his concern of having an open contract and not knowing what this will cost the County.

Chairman Bracker made a motion to disapprove; second by Supervisor Molera; motion carried unanimously. (Nay: Bracker, Molera)

PROCLAMATION DESIGNATING AUGUST 31, 2020, INTERNATIONAL OVERDOSE AWARENESS DAY: Supervisor Molera made a motion to approve; second by Vice-Chairman Ruiz; motion carried unanimously. (Ayes: Bracker, Molera)

TAX VALUATION ADJUSTMENTS: 109-24-003N–Mercy Baese, Resolution No. 55886; 109-24-003N–Mercy Baese, Resolution No. 55887; 109-24-003N–Mercy Baese, Resolution No. 55888; 103-13-145–Claudia & Miguel Osorio–Maria A Castaneda ET AL, Resolution No. 55889; 103-13-145–Claudia & Miguel Osorio–Maria A Castaneda ET AL, Resolution No. 55890; 103-13-145–Claudia & Miguel Osorio–Maria A Castaneda ET AL, Resolution No. 55891; 103-13-145–Claudia & Miguel Osorio–Maria A Castaneda ET AL, Resolution No. 55892; were approved as submitted by the County Assessor's Office. (Motion: Supervisor Molera; second: Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Molera)

MONTHLY REPORTS were accepted as submitted. (Motion: Supervisor Molera; second: Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Molera)

DEMANDS were approved in the total amount of \$704,060.24 of which \$339,878.04 are from the General Fund. Details of these expenditures are available for inspection during working hours and are to be considered part of these minutes. (Motion: Supervisor Molera; second: Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Molera)

MINUTES of 07/28/2020 were approved as submitted. (Motion: Supervisor Molera; second: Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Molera)

Meeting adjourned at 9:53 a.m. (Motion: Chairman Bracker; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera)