

Board of Supervisors
July 5, 2022
9:30 AM

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Bruce Bracker, Chairman; Manuel Ruiz, Vice-Chairman; Rudy Molera, Member (Telephonically); Jennifer St. John, County Manager; James D'Antonio, Deputy County Attorney V; Lizbeth Tolano, Deputy Clerk of the Board.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Bracker called the meeting to order, and the Pledge of Allegiance was recited, led by Lacy Bayer.

ADOPTION OF AGENDA

Vice-Chairman Ruiz made a motion to adopt the Agenda and deviate from the Agenda sequence as necessary; seconded by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

CALL TO THE PUBLIC:

Ed Gaines, Santa Cruz County Fair and Rodeo Association Vice-President, provided an update on the fairgrounds and thanked the county for its continued financial support.

CURRENT EVENTS

1. BOARD OF SUPERVISORS

SUPERVISOR MOLERA wished everyone a belated 4th of July; and reported that the state finalized the annual budget,

VICE-CHAIRMAN RUIZ sent his condolences to the Parra Family for the passing of Mrs. Carmen Parra, mentioned that covid cases have been rising, and asked everyone to keep washing their hands and stay as safe as possible.

CHAIRMAN BRACKER sent his condolences to Yavapai County for the fatal shooting of Sgt. Richard Lopez and to the Cummings Family for the passing of Jim Cummings; attended a Port Authority meeting, briefed about the Arizona Long Term Care (ALTC); reported he had a second mine site visit in Patagonia with staff from Senator Kristen Sinema and the Director of Senator Mark Kelly.

2. MANAGER

JENNIFER ST. JOHN, COUNTY MANAGER, participated in the Legislative Sessions; concluded the Fiscal Year 2022 and is currently working in Fiscal Year 2023; County Elections passed the State's Logics & Accuracy Test (L&A) for the 2022 Primary Election; she is also planning the CSA Summit that will be co-hosted.

DEPARTMENT REPORTS AND ACTIVITIES

1. FINANCE: CASH & INVESTMENTS, EXPENDITURES & REVENUES REPORTS

Mauricio Chavez, Administrative Services Director, reported \$17,807,961.60 in the General Fund, of which \$10,302,148.30 is invested; \$573,748.41 in the Road Fund, of which \$6,518.53 is invested; \$1,357,981.73 in the Flood Control District Fund, of which \$513,522.90 is invested; \$1,364,441.18 in the Jail District Fund, of which \$1,003,408.87 is invested; \$43,345,074.02 total for all funds, of which \$13,643,118.27 is invested; \$13,918,892.16 estimated end of month balance, compared to \$11,372,515.70 cash at July 2021, a difference of \$2,546,376.46.

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene the Flood Control District seconded by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

FLOOD CONTROL

1. DIRECTOR'S/PROJECT REPORT

Submitted in writing.

2. MONTHLY REPORT FROM CITY OF NOGALES

No report.

3. MONTHLY REPORT FROM THE TOWN OF PATAGONIA

No report.

4. PUBLIC COMMENT

No public comment.

JAIL DISTRICT

Vice-Chairman Ruiz adjourned the Flood Control District to convene the Jail District seconded by Supervisor Molera; the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL (3) THREE VACANT DETENTION OFFICER I POSITIONS (REQ: SHERIFF)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

2. DISCUSSION/POSSIBLE ACTION TO APPROVE THE AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT BETWEEN ADVANCED CORRECTIONAL HEALTHCARE, INC AND THE JAIL DISTRICT RENEWING THE AGREEMENT FOR MEDICAL SERVICES FOR ADULT INMATES IN THE AMOUNT OF \$672,435.39 FROM JULY 1, 2022 THROUGH JUNE 30, 2023 (REQ: COUNTY MANAGER)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

3. DISCUSSION/POSSIBLE ACTION TO APPROVE THE INTERGOVERNMENTAL AGREEMENT FOR ADULT DETENTION SERVICES WITH THE TOWN OF ORO VALLEY (REQ: SHERIFF)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Vice-Chairman Ruiz asked James D'Antonio if everything was in order.

James D'Antonio confirmed.

Chairman Bracker asked the County Manager about the process of accepting additional inmates.

County Manager, Jennifer St. John, stated that the inmates from Oro Valley would be minimal and wouldn't require additional staffing.

The Board adjourned as the Jail District Board and convened into the Regular Meeting. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

ACTION ITEMS

1. PRESENTATION ON THE ARIZONA FOODBANK NETWORK BY EFRAIN TRIGUERAS (REQ: CHAIRMAN BRACKER)

Not present.

2. AUTHORIZATION TO FILL: (REQ: SHERIFF) A) Vacant Deputy Sheriff Position B) Four (4) Vacant Public Safety Tele-Communicator Positions C) Vacant Lead Public Safety Tele-Communicator Position D) Vacant Public Safety Tele-Communicator Supervisor Position: Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

3. RE-APPOINTMENT OF DEAN DAVIS AS BOARD OF ADJUSTMENT MEMBER FOR DISTRICT NO. 3 (REQ: CHAIRMAN BRACKER)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

4. ACCEPT THE ARIZONA CRIMINAL JUSTICE COMMISSION DRUG, GANG AND VIOLENT CRIME AWARD NO. DC-23-011 IN THE AMOUNT OF \$21,252.34 FOR FY2023 (REQ: SHERIFF)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

5. SUBRECEPIENT AGREEMENT NO. 19-AZDOHS-OPSG-190427-03 WITH THE ARIZONA DEPARTMENT OF HOMELAND SECURITY FOR THE OPERATION STONEGARDEN GRANT PROGRAM AWARD-REALLOCATION FOR RADAR GUNS IN THE AMOUNT OF \$20,224.81 FOR FFY 2019 (REQ: SHERIFF)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

6. CONTRACT FOR SERVICES WITH CONSTRUCTING CIRCLES OF PEACE FROM APRIL 01, 2022 THROUGH MARCH 30, 2025, IN THE AMOUNT OF \$15,000 (\$5,000 YEARLY) (REQ: JUSTICE OF THE PEACE)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

7. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NO. KR21-0029 RENEWING CONTRACT WITH CONSTRUCTING CIRCLES OF PEACE FOR PRE-TRIAL ASSESSMENTS AND SUPERVISION SERVICES FOR JUSTICE OF THE PEACE AND SUPERIOR COURT FROM JULY 1, 2022 TO JUNE 30, 2023 (REQ: SUPERIOR COURT)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Vice-Chairman Ruiz asked if this is funded under the court's budget.

Jennifer St. John confirmed.

8. AZTEC FIELD TRAINER GRANT APPLICATION FOR FY 2023, EFFECTIVE JULY 1, 2022, THROUGH JUNE 30, 2023, IN THE AMOUNT OF \$25,000 (REQ: CLERK OF THE SUPERIOR COURT)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

9. INTERGOVERNMENTAL AGREEMENTS FOR THE YOUTH PROJECT STARTING JUNE 21, 2022 THROUGH SEPTEMBER 30, 2022 WITH: (REQ: SCHOOL SUPERINTENDENT) A) Santa Cruz Valley Unified School District No. 35 for an amount not to exceed \$184,633 B) Arizona Board Of Regents, University Of Arizona for an amount not to exceed \$41,353: Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

10. DISCUSSION/POSSIBLE ACTION TO APPROVE AMENDED EMERGENCY VOTING PROCEDURE PURSUANT TO A.R.S. 16-542 (H) (REQ: RECORDER)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Suzie Sainz, County Recorder, explained this is for emergency voting on the Monday before the Election and that early voting this year was moved to the second floor in room 202.

11. AGREEMENT WITH ARIZONA COUNTIES INSURANCE POOL (ACIP) TO PROVIDE INSURANCE AND INSURANCE SERVICES RELATING TO EXPOSURES TO PROPERTY, FIDELITY, EMPLOYMENT, EMPLOYER'S LIABILITY, WORKERS' COMPENSATION, LIABILITY LOSSES, AND OTHER LOSSES AS MAY BE PERMITTED BY LAW PURSUANT TO A.R.S. § 11-952 AND 11-952.01 FROM JULY 1, 2022 THROUGH JUNE 30, 2032 (REQ: HUMAN RESOURCES)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

12. SERVICE RENTAL AGREEMENT WITH PRUDENTIAL OVERALL SUPPLY TO SUPPLY UNIFORM GARMENTS FOR THE MAINTENANCE DEPARTMENT (REQ: ADMINISTRATIVE SERVICES)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Chairman Bracker asked County Manager to have these be automatic renewals like the copier lease programs.

14. RECREATION OR PUBLIC PURPOSES LEASE NO. AZA 4413-01 WITH THE UNITED STATES DEPARTMENT OF INTERIOR, BUREAU OF LAND MANAGEMENT FOR THE SONOITA ELGIN LANDFILL IN THE AMOUNT OF \$2,000 FOR A PERIOD OF 25 YEARS (REQ: PUBLIC WORKS)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

15. DONATION OF A VEHICLE TO SANTA CRUZ VALLEY UNIFIED SCHOOL DISTRICT #35 FOR THE COMMUNICATIONS SPECIALIST (REQ: COUNTY MANAGER)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

16. ADOPT AND APPROVE RESOLUTION NO. 2022-11 CANCELLING PRECINCT COMMITTEEMEN ELECTION FOR AUGUST 2, 2022, PRIMARY ELECTION AND APPOINTING CANDIDATES THAT FILED AS DEEMED ELECTED (REQ: ELECTIONS)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Jennifer St. John, explained that the number of candidates that filed matched exactly the available openings(seats). Therefore, they can be appointed.

17. APPOINTMENT OF THE ELECTION BOARDS FOR THE AUGUST 2, 2022 PRIMARY ELECTION AND TO ALLOW THE ELECTIONS DEPARTMENT TO FILL VACANCIES AS NEEDED (REQ: ELECTIONS)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Jennifer St. John, stated that the Election Boards need to be balanced with Republicans & Democrats.

18. RECOMMENDATION OF APPROVAL OF APPLICATION FOR LIQUOR LICENSE FOR LOS MILICS WINERY, ELGIN (REQ: CLERK)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Vice-Chairman Ruiz asked if everything was in order.

Lizbeth Tolano, Deputy Clerk of the Board, confirmed.

19. RECOMMENDATION OF APPROVAL FOR SPECIAL EVENT LICENSE APPLICATION FOR THE SANTA CRUZ HUMANE SOCIETY, 10/01/22, TUMACACORI (REQ: CLERK)

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Vice-Chairman Ruiz asked if everything was in order.

Lizbeth Tolano, confirmed.

20. TAX VALUATION ADJUSTMENTS: (REQ: ASSESSOR)

A 108-40-018 - LYNNEA MARIE PALOMINO & JANICE ELIZABETH GRIDLEY, RESOLUTION NO. 56392

B 108-40-018 - LYNNEA MARIE PALOMINO & JANICE ELIZABETH GRIDLEY, RESOLUTION NO. 56393

C 102-04-012-D - CAPIN HILL PROPERTIES LLC, RESOLUTION NO. 56394

D 116-11-320 - KIRK LLOYD, RESOLUTION NO. 56395

E 116-11-320 - KIRK LLOYD, RESOLUTION NO. 56396

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

21. APPROVAL OF MINUTES: 06/21/2022: were approved as submitted. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

22. DEMANDS : were approved for **FY2022** in the total amount of \$1,438,052.73, of which \$271,322.91 is from the General Fund, and for **FY2023** in the total amount of \$37,938.56, of which \$25,054.65 is from the General Fund . Details of these expenditures are available for inspection during working hours and are to be part of these minutes. (motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

13. ADOPT THE FISCAL YEAR 2022-2023 TENTATIVE BUDGET (REQ: ADMINISTRATIVE SERVICES)

Fiscal Year 2022-2023 Tentative Budget presented by:

Mauricio Chavez, Administrative Services Director

Comments by:

Chairman Bracker, Vice-Chairman Ruiz & Supervisor Molera.

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Chairman Bracker asked County Manager to contact the local Arizona Foodbank Network to reschedule their presentation (Action Item: H1).

ADJOURNMENT

The meeting adjourned at 10:27 a.m. (motion: Vice-Chairman Ruiz, Supervisor Molera; second: Chairman Ruiz; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)