

Board of Supervisors  
January 21, 2020  
9:30 a.m.

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Bruce Bracker, Chairman; Manny Ruiz, Vice-Chairman; Rudy Molera, Member; Jennifer St. John, County Manager; Kim Hunley, Board's Attorney; Tara Hampton, Clerk of the Board.

The Meeting was called to order and the Pledge of Allegiance was recited, led by Genesis.

**ADOPTION OF AGENDA:** Vice-Chairman Ruiz made a motion to adopt the Agenda and to deviate from Agenda sequence as necessary; second by Supervisor Bracker; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**CALL TO THE PUBLIC:** No response

**CURRENT EVENTS:**

**BOARD OF SUPERVISORS:**

Supervisor Molera reported he attended the National Council of County Association Executives (NCCAE) Presidents and Executive Directors meeting and training in Washington, DC; he attended the County Supervisors Association (CSA) Legislative reception; he attended the CSA Board, Executive Directors and Arizona Association of Counties (AACo) meetings.

Vice-Chairman Ruiz reported he attended the County Supervisors Association (CSA) Legislative reception; he attended the CSA Board and Arizona Association of Counties (AACo) meetings.

Chairman Bracker reported he attended the County Supervisors Association (CSA) Legislative reception and congratulated Supervisor Molera on his welcoming address to the attendees; he reported he will be attending and testifying at the legislative hearings on January 22 regarding two (2) bills about Arizona Department of Transportation (ADOT) and ports of entry as a member of the CSA transportation committee.

**COUNTY MANAGER:**

Jennifer St. John, County Manager reported she attended the National Council of County Association Executives (NCCAE) Presidents and Executive Directors meeting and training in Washington, DC; she attended the County Supervisors Association (CSA) Legislative reception; she attended the CSA Board, Executive Directors and Arizona Association of Counties (AACo) meetings; she attended a Border Counties Coalition meeting with Chairman Bracker; she provided the Board with a updated on the construction project to include that Health and Human Services has moved upstairs, Community Development will begin moving next week and Public Works is expected to begin relocating the week of February 3<sup>rd</sup>; she reported her and Sonia Jones, Human Resources Manager are finalizing the employee procedure manual and anticipate distributing it to all employees and the Board in a few weeks.

**DEPARTMENT REPORTS AND ACTIVITIES:**

**FINANCE: CASH & INVESTMENTS, EXPENDITURES & REVENUES REPORTS:**

Mauricio Chavez, Administrative Services Department Director, reported \$7,302,356 in the General Fund, of which \$1,771,171 is invested; \$2,888,278 in the Road Fund, of which \$1,753,940 is invested; \$3,006,143 in the Flood Control District Fund, of which \$1,451,855 is invested; \$388,023 in the Jail District Fund, of which \$2,150 is invested; \$23,391,092 total for all funds, of which \$6,850,570 is invested; \$5,184,221 estimated end of month balance, compared to \$5,593,589 cash at January 2019, a difference of (\$409,368).

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene as the Flood Control District Board; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**FLOOD CONTROL:**

**AUTHORIZATION TO WAIVE THE HIRING FREEZE AND FILL VACANT POSITION**

**FLOOD CONTROL DISTRICT FOREMAN:** Vice-Chairman Ruiz made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

The Board adjourned as the Flood Control District Board and reconvened the Jail District. (Motion: Supervisor Molera; second: Vice-Chairman Ruiz; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**JAIL DISTRICT:**

**AUTHORIZATION TO FILL VACANT POSITIONS: (2) DETENTION OFFICERS AND FULL-TIME DETENTION CORPORAL:** Vice-Chairman Ruiz made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

The Board adjourned as the Jail District Board and reconvened the Regular Meeting. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**ACTION ITEMS:**

**AUTHORIZATION TO FILL VACANT POSITIONS: CHIEF DEPUTY PROBATION OFFICER, (2) PUBLIC SAFETY TELE-COMMUNICATORS, EVIDENCE CUSTODIAN AND SENIOR COURT CLERK:** Vice-Chairman Ruiz made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**AUTHORIZATION TO WAIVE THE HIRING FREEZE AND FILL VACANT POSITIONS: ROAD FOREMAN AND HEAVY EQUIPMENT OPERATOR:** Supervisor Molera made a motion to approve; second by Vice-Chairman Ruiz; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**EMERGENCY VOTING PROCEDURE PURSUANT TO A.R.S. 16-542(H):** Vice-Chairman Ruiz made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**ARIZONA DEPARTMENT OF CORRECTIONS (ADC) INMATE WORK CONTRACT NO. 20-031-25 TO CONTINUE PROVIDING LABOR FORCE FOR VARIOUS MAINTENANCE, LANDSCAPING AND SANITATION PROJECTS:** Supervisor Molera made a motion to approve; second by Vice-Chairman Ruiz; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**INTERGOVERNMENTAL AGREEMENT IGA NO. 19-0007547-1 WITH THE STATE OF ARIZONA TO DESIGNATE THEM AS THE COUNTY'S AGENT FOR THE CHIP SEAL PROJECT IN RIO RICO:** Vice-Chairman Ruiz made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**RECOMMENDATION OF APPROVAL OF APPLICATIONS FOR LIQUOR LICENSES FOR: VINO BANDITO DE SONOITA, ELGIN AND HABANEROS RESTAURANT, TUBAC:** Vice-Chairman Ruiz made a motion to approve; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**TAX VALUATION ADJUSTMENTS 116-03-058 – Monica Enciso Lizarraga, Resolution No. 55796** was approved as submitted by the County Assessor's Office. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**CERTIFICATES OF REMOVAL AND ABATEMENT OF TAXES AND/OR PENALTY**  
Tax ID# 177630901 – Dianne L or Kenneth Doss C/O Ronald Fish, \$538.31; Tax ID# 850020601 – Maria Estela Castelo, \$1,841.21; Tax ID# 201500134 – Elavon Inc., \$0.74; Tax ID# 940006101 – Jerry Dwayn Dunson, \$278.53; Tax ID# 995010501 – DMX LLC, \$3.80; Tax ID# 514646302 – Pete Kitchen Estates Inc. C/O Mi Casa Inc., \$1,114.49; Tax ID# 108806201 – Cella & Barr Engineers C/O Porter Homes Inc., \$163.00; Tax ID# 607706201 – Pedro Silva C/O Dolores Sotelo, \$195.66; Tax ID# 373658801 – Juan or Cecilia Fernandez, \$2,925.39; Tax ID# 920008301 – Fidelcemisa, \$3,878.33; Tax ID# 201200160 – Flexi Compras Corporation, \$6,342.47; Tax ID# 990000901 – Michael Patrick Ewing, \$624.23; Tax ID# 423431201 – Ramon E or Irma Maytorena, \$179.73; Tax ID# 109327501 – Michael J. Cervantes, \$104.32; Tax ID# 950003401 – Natasha R. Franks, \$110.02; Tax ID# 980005101 – Garry Fay, \$255.52 and Tax ID# 718763101 – Benjamin E. or Wilma J. Felts, \$22.43 were approved as submitted by the County Treasurer's Office. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**MONTHLY REPORTS** were accepted as submitted. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**DEMANDS** were approved in the total amount of \$1,075,380.36 of which \$437,024.90 are from the General Fund. Details of these expenditures are available for inspection during working hours and are to be considered part of these minutes. (Motion: Supervisor Molera; second: Vice-Chairman Ruiz; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**MINUTES** of 11/06/19, 11/20/19, 12/04/19 and 12/18/19 were approved as submitted. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

Vice-Chairman Ruiz made a motion to recess the Regular Meeting to convene into Executive Session; second by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**EXECUTIVE SESSION:**

The Board recessed the Regular Meeting to convene in Executive Session pursuant to A.R.S. 38-431.03(A) (1), discussion and consultation with attorney for legal advice on Ordinance No. 2019-03 the Santa Cruz County Health Code to be effective February 1, 2020; adjourned and reconvened the Regular Meeting. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**ORDINANCE NO. 2019-03 THE SANTA CRUZ COUNTY HEALTH CODE TO BE EFFECTIVE FEBRUARY 1, 2020:** Chairman Bracker made a motion to approve and suspend implementation for wineries until April 1, 2020; second by Vice-Chairman Ruiz; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

Meeting adjourned at 11:04 a.m. (Motion: Supervisor Molera; second: Vice-Chairman Ruiz; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)