

**MINUTES OF THE REGULAR MEETING  
OF THE  
SANTA CRUZ COUNTY PLANNING AND ZONING COMMISSION**

**APPROVED**  
*May 26, 2016*

**DATE:** March 24, 2016

**TIME AND PLACE:** 1:00 p.m., Santa Cruz County Board of Supervisors' Meeting Room, 2150 N. Congress Drive, Nogales, Arizona 85621.

**MEMBERS PRESENT:** Daniel Bell, David Gutfahr, Marcelino Varona, Guillermo Valencia, Randy Heiss and Kim Etherington

**MEMBERS ABSENT:** Guillermo Padilla and Sheila Dagucon

**STAFF PRESENT:** Mary Dahl (Director) and Angelika Ortiz.

Mr. Bell called the meeting to order at approximately 1:00 p.m. Pledge of allegiance preceded roll call and it was noted for the record that a quorum was present.

Mr. Bell ordered a call to the public. After hearing no response, he moved to the next item on the agenda: Discussion and possible action regarding adoption/re-adoption of the County Comprehensive Land Use Plan.

Ms. Dahl briefly explained the steps taken for the re-adoption of the Comprehensive Plan.

Mr. Varona asked if any public comment has been received.

Ms. Dahl responded no.

Mr. Heiss asked what would be the process to make sure the Comprehensive Plan is revised or re-adopted in ten years.

Ms. Dahl responded that it would be up to the Planning Director at that time to ensure compliance with whatever the law requires at that time.

Mrs. Etherington asked if the effective date would be the date that the Board of Supervisors approve it.

Ms. Dahl responded it would be 30 days after the Board of Supervisors approves it.

Mr. Varona made a motion, seconded by Mr. Gutfahr, to recommend approval of the re-adoption of the Santa Cruz County Comprehensive Plan to the Board of Supervisors.

Motion was approved unanimously.

Mr. Bell moved to approval of the annual report to the Board of Supervisors.

Mr. Varona made a motion, seconded by Mrs. Pottinger, to approve and submit the annual report to the Board of Supervisors as presented.

Motion was approved unanimously.

Mr. Bell moved to discussion and possible action to approve Resolution No. PZ-2016-01 - setting the meeting schedule for 2016.

Mr. Varona made a motion, seconded by Mrs. Etherington, to approve Resolution No. PZ-2016-01.

Motion was approved unanimously.

Mr. Bell moved to the election of Chairman and Vice-Chairman for 2016.

Mr. Varona nominated Mr. Bell for Chair.

Nominations were closed and Mr. Bell was elected Chair for 2016.

Mr. Varona nominated Mr. Heiss for Vice-Chair and Mr. Gutfahr nominated Mrs. Etherington for Vice-Chair.

Mrs. Etherington declined saying she was going to have to resign from the Commission due to obligations that will take her away from the area on a frequent basis.

Nominations were closed and Mr. Heiss was elected Vice-Chair for 2016.

Mr. Bell moved to discussion and possible action relating to the approval of the minutes from December 17, 2015.

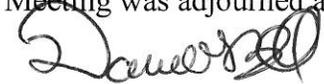
Mrs. Etherington made corrections to the December 17, 2015.

Mr. Varona made a motion, seconded by Mr. Gutfahr, to approve the December 17, 2015 minutes as corrected.

Motion was approved unanimously.

Ms. Dahl announced her retirement from the County effective at the end of June of this year.

Meeting was adjourned at 1:15 p.m.



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Daniel Bell., Chair