Board of Supervisors
Santa Cruz County

MANUEL RUIZ
District 1

RUDY MOLERA
District 2

BRUCE BRACKER
District 3

PUBLIC NOTICE OF MEETING

Notice is hereby given, pursuant to A.R.S. 38-431.02, that the Board of Supervisors of Santa Cruz County, State of Arizona, will hold a ***REGULAR MEETING*** at ***9:30 a.m.***, on ***WEDNESDAY, February 1st,* 2017** at the Santa Cruz County Complex, 2150 N. Congress Drive, Room 120, Nogales, Arizona.

Notice is further given that one or more member of the Board of Supervisors may attend this meeting telephonically.

The Board of Supervisors may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3).

Dated this 26th day of January, 2017.

Melinda Meek, Clerk
Board of Supervisors

Santa Cruz County Complex
2150 N. Congress Drive • P.O. Box 1150 • Nogales, Arizona 85621
(520) 375-7812 • FAX (520) 761-7843 • TDD (520) 375-7934

Board of Supervisors

Santa Cruz County

MANUEL RUIZ
District 1

RUDY MOLERA
District 2

BRUCE BRACKER
District 3

AMENDED 1/30/17

AGENDA

February 1, 2017 at 9:30 a.m.

Santa Cruz County Complex
2150 N. Congress Drive, Room 120
Nogales, AZ 85621

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. CALL TO THE PUBLIC:

"This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

D. CURRENT EVENTS

1. Board of Supervisors
2. Manager

E. DEPARTMENT REPORTS AND ACTIVITIES

1. Finance: cash & investments, expenditures & revenues reports

F. FLOOD CONTROL

1. Director's/Project Report
2. Monthly Report from City of Nogales
3. Monthly Report from the Town of Patagonia
4. Public Comment

G. ACTION ITEMS

ACTION TAKEN

1. Personnel, waive of hiring freeze and authorization to fill vacant:
   a. Victim Compensation Coordinator position (Req: County Attorney) _____
   b. Maintenance Worker position (Req: Jennifer St. John) _____
2. Discussion/possible action to approve Fill the Gap Grant for the Superior Court (Req: Honorable Judge Fink) _____
3. Discussion/possible action to approve Proclamation for "Read on Santa Cruz County Initiative" Kick off week February 27 through March 3, 2017 (Req: Alfredo I. Velasquez) _____
4. Discussion/possible action to accept Award from ADEQ for FFY 2016/2017 HMEP Grant in the amount of $38,860.00 to Santa Cruz County Office of Emergency Management for Training (Req: Ray Sayre) _____
5. Discussion/possible action to submit a letter of support to the ADOT's Southeastern District for the Country Club Drive & West Frontage Road Roundabout Project (Req: Jesus Valdez) _____
6. Discussion/possible action to appoint Kathi Campana to the Planning & Zoning Commission, District 3 (to fill an unexpired term until 9/18/17) (Req: Supervisor Bracker) _____
7. Discussion/possible action to approve letter to the Arizona Racing Commission authorizing the Santa Cruz County Fair & Rodeo Association to conduct racing in Santa Cruz County for FY2018, FY2019, FY2020 (Req: Supervisor Bracker) _____
8. Discussion/possible action to approve the Agreement between Sentinel Technologies and Santa Cruz County for the purchase of Information Technology Hardware, Software and Support (Req: Jennifer St. John) _____
9. Discussion/possible action to approve Application for Special Event License: Friends of the Tubac Presidio and Museum, Inc., October 29, 2017 (Req: Clerk) _____
10. Discussion/possible action to approve Bond for Duplicate Warrants: (Req: Clerk) _____
    a. #4-028425 in the amount of $374,319.00 dated 12/16/16 payable to New Mexico Bank and Trust _____
    b. #1-013602 in the amount of $1,105.92 dated 1/20/17 payable to Christian Gil _____
11. Demands
12. Monthly Reports

H. ADJOURNMENT

Posted: 1/30/17 at 9:29 a.m. by LT
Melinda Meek, Clerk of the Board

The Board of Supervisors may vote to hold an executive session for the purpose of obtaining legal advice from the Board's Attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A) (3)

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CASH AND INVESTMENT REPORT

February 1, 2017

NEW FUND NUMBER	OLD FUND NUMBER	FUND DESCRIPTION	NET CASH BALANCE	Due To/ Due From	INVESTMENT AMOUNT	OVERALL BALANCE
100	**100**	**GENERAL FUND**	**1,313,453**	**$ 67,236**	**9,051,305**	**$ 10,364,758**
225	101	J.P. #1 TIME PAYMENT FEES	49,521			49,521
245	102	J.P. #2 TIME PAYMENT FEES	(4,189)			(4,189)
262	103	J.C.E.F. COURT FEES	138,135			138,135
181	106	EXPED. CHILD SUPPORT & VISITATION	80,573			80,573
180	107	CLERK SUPERIOR COURT RETRIEVAL	83,906			83,906
182	108	SPOUSAL MAINTENANCE FUND	12,769			12,769
183	109	CHILD SUPPORT AUTOMATION FUND	1,854			1,854
125	110	PROSECUTION HIDTA (PIMA)	(46,631)			(46,631)
126	111	ATTORNEY'S DIVERSION PROGRAM	1,541			1,541
127	112	VICTIM RIGHTS NOTIFICATION	2,953			2,953
128	113	BAD CHECK COLLECTION	2,941			2,941
130	116	COST OF PROSECUTION	59		200	259
184	118	DOMESTIC REL. ED. MEDIATION FD	9,918			9,918
258	119	DOMESTIC REL. ED. CHILD ISSUES	302			302
185	122	NON IV-D CONVERSION FUND	707			707
259	125	FILL THE GAP (5%)	38,772			38,772
111	128	RETRIEVAL CONVERSION FUND	91,028		182,937	273,964
227	133	CIRCLES OF PEACE	2,679			2,679
203	134	LEPC GRANT	2,876			2,876
112	135	TAXPAYERS' INFORMATION FUND	65,288			65,288
204	137	PRE-DISASTER MITIGATION	0			0
205	139	DOMSTC PREP HAZRD MAT TRAINING	0			0
132	141	FILL THE GAP (ATTORNEY)	11,136			11,136
110	142	ASSESSOR'S RETRIEVAL	65,656			65,656
133	143	5% FTG ALLOC-C.A. 21.61%	39,881			39,881
206	144	EMERGENCY RESPONSE FUND	0			0
228	148	JUSTICE COURT #1 FARE FUND	7,557			7,557
151	151	FEDERAL PROGRAM INCOME-CA	(1,433)			(1,433)
154	154	ADHS OVERTIME 130435-01	0			0
615	155	CASE MANAGEMENT FUND	57,692			57,692
155	156	SLOT GRANT- COUNTY ATTORNEY	(8,955)			(8,955)
676	191	SCHOOL FOREST FEES FUND	4,925			4,925
677	192	EARLY LEARN-LEARNING TOGETHER	8,454			8,454
679	194	READING FIRST-TECH ASSISTANT	5,876			5,876
680	195	CAROL M WHITE - PHYSICAL ED GRANT	0			0
329	197	COMMISSARY FUND	95,647			95,647
117	198	SANTA CRUZ FAIR ASSOCIATION	0			0
257	203	LAW LIBRARY FUND	61,312			61,312
120	204	OLD COURTHOUSE FUND	(17,919)			(17,919)
105	**205**	**ROAD FUND**	**1,384,621**		**1,664,648**	**3,049,269**
625	206	WASTE TIRE GRANT (ADEQ)	134,227			134,227
600	207	ANIMAL CONTROL FUND	(155,099)			(155,099)
601	208	STERILIZATION ENFORCEMENT FUND	44,684			44,684
106	209	ADOT HOUSE BILL 2565	0			0
134	210	ANTI-RACKETEERING #2	(22,102)			(22,102)
135	211	A.C.J.C. PROSECUTION #20	(5,803)			(5,803)
136	212	RESTITUTION--VICTIM COMP	20,495			20,495
138	214	ATTY'S VICTIMS COMP. FUND	(6,343)			(6,343)
326	216	HIDTA 16	0			0
327	217	SHERIFF A.C.J.C. GRANT	(20,063)			(20,063)
139	219	ATTORNEY'S ENHANCEMENT FUND	(67,492)			(67,492)
282	221	JUVENILE PROBATION FEES	108,580		25,005	133,585
263	222	FARE PROGRAM FUND	467			467
280	223	FAMILY COUNSELING GRANT	11,870			11,870
308	224	ADULT PROBATION FEES	294,286		96,804	391,090
140	225	VICTIM ASSISTANCE GRANT	(4,395)			(4,395)
277	226	JCEF-STANDARD	0			0
302	227	JCEF-STATE AID ENHANCEMENT	0			0
281	228	JUVENILE DIVERSION FEES	91,105		3,773	94,878
311	229	JCEF-ADULT INTENSIVE PROBATION	0			0
275	230	PIC-ACT GRANT	(17,382)			(17,382)
300	231	COMMUNITY PUNISHMENT PROGRAM	24,173			24,173

274	232	JCEF-JUVENILE INTENSIVE PROB.	0			0
250	233	CASA PROGRAM FUND	(5,181)			(5,181)
273	234	JUVENILE INTENSIVE PROBATION	(15,784)			(15,784)
310	235	ADULT INTENSIVE PROBATION	(18,779)			(18,779)
276	236	STANDARD PROBATION	1,645			1,645
301	237	STATE AID ENHANCEMENT GRANT	313			313
304	238	DRUG ENFORCEMENT GRANT	0			0
312	239	PROBATION/PAROLE SERVICES	5,381		48,222	53,603
330	240	JAIL ENHANCEMENT GRANT	332,138			332,138
331	242	GOHS GRANT (SHERIFF)	(2,677)			(2,677)
332	243	VICTIM BILL OF RIGHTS	5,050			5,050
681	244	GOVERNOR'S HEALTHY FAMILY GRT	(17,002)			(17,002)
333	247	CJEF BURGLARY PREVENTION	0			0
683	249	JUVENILE EDUCATION FUND	20,005			20,005
370	250	HEALTH SERVICE FUND	(160,156)			(160,156)
376	258	ZIKA ELC	37,082			37,082
141	264	F.B.I. SEIZURE GRANT	0		978	978
255	267	TRAFFIC CASE PROCESSING FUND	(16,324)			(16,324)
337	268	DOJ BULLET PROOF VEST FUNDING	0			0
377	269	BIO-TERRORISM GRANT	(28,524)			(28,524)
338	270	AATA LAW ENFORCEMENT GRANT	625			625
685	272	TITLE II-A	6,412			6,412
339	273	DUI ENFORCEMENT GRANT	35,000			35,000
686	274	TITLE I-D	(3,087)			(3,087)
142	276	AZ AUTO THEFT AUTHORITY (ATTY)	13,951			13,951
143/342	277	PROGRAM INCOME C.A. & METRO	29,594			29,594
689	280	PART B IDEA BASIC	4,680			4,680
690	281	CHEMICAL ABUSE	0			0
381	284	EBOLA AWARD	(8,927)			(8,927)
346	286	ACJC/JAG UNDER 10K	0			0
344	287	ANTI METH INITIATIVE	0			0
379	288	T.B. GRANT	(25,130)			(25,130)
283	290	JUV PROB SVC EXTRA FEES > $40	20,042			20,042
307	291	ADULT PROB FEES INTRST COMP 30%	10,033			10,033
309	292	ADULT PROB SVC EXTRA FEES > $40	115,336			115,336
691	299	COUNTY JAIL EDUCATION	75,279			75,279
254	300	COMMUNITY ADVISORY BOARD	23			23
306	301	ADULT PROBATION DRUG TESTING	21,257			21,257
278	302	DIVERSION CONSEQUENCES	1,514			1,514
279	303	JUV PROB SVC FUND TREATMENT	(11,557)			(11,557)
303	304	DRUG TREATMENT & EDUCATION FUND	7,473			7,473
254	305	JUVENILE COMMUNITY ADVISORY BRD	0			0
305	306	VICTIMS RIGHTS PROBATION	1,338			1,338
251	307	MODEL COURT, CRT IMPROVEMENT	(256)			(256)
253	308	CASE PROCESSING IV-D	4,564			4,564
252	309	D.E.S. IV-D	(13,898)			(13,898)
256	312	FTG-INDIGENT DEFENSE	4		26	30
626	313	SELF HHW/ABOP SITE	6,149			6,149
288	314	COMMUNITY SERVICE	387			387
287	315	JAIBG-JUV	209			209
290	319	JUVENILE DETENTION ALTERNATIVE INITIATIVES	5,000			5,000
341	320	OPERATION STONE GARDEN #160420	(87,998)			(87,998)
260	321	5% FTG ALLOC-SUP CRT 57.37%	587,822			587,822
261	322	5% FTG ALLOC-IND DEF 20.53%	292,582			292,582
313	323	GLOBAL POSITIONING SYSTEM	0			0
800	332	EPA WETLANDS PROTECTION DEV	0			0
209	335	CITIZEN CORPS TRAIN #130405-01	0			0
650	**350**	**FLOOD CONTROL DISTRICT FUND**	**518,473**		**1,377,957**	**1,896,429**
950	351	FIRE DISTRICT SECONDARY FUND	29,036	(67,236)		29,036
352	352	BORDER SECURITY ENHANCEMENT	0			0
651	353	FLOOD CONTROL RESERVE FUND	54,778		186,939	241,717
354	354	ICE GRANT	(26,457)			(26,457)
355	355	OPERATION STONE GARDEN #999435	(645)			(645)
356	356	SLOT GRANT	0			0
357	357	TOHONO O'ODHAM (SO)	0			0
358	358	OPERATION STONE GARDEN #130433-01	1			1
359	359	OPERATION STONE GARDEN #140425	(12)			(12)
360	361	OPERATION STONE GARDEN #150417	(26,046)			(26,046)
725	365	PROFESSIONAL DEVELOPMENT GRANT	(17,238)			(17,238)
746	377	WIOA RAPID RESPONSE	0.42			0.42

727/728	380	WIOA YOUTH PROGRAM	(16,921)		(16,921)
729	381	WIOA GENERAL	10		10
731	383	LAND MANAGEMENT-WIA	0		0
732	384	WIOA/TANF SET A SIDE	(1,523)		(1,523)
733	385	DEPT OF EDUC. RECREATION GRANT	2,221		2,221
747	387	ADULT EDUCATION	(15,714)		(15,714)
736	390	ADULT EDUCATION WIOA SUPPLEMENTAL	(2,088)		(2,088)
739	393	WIOA ADULT	(17,404)		(17,404)
740	394	WIOA DISLOCATED WORKER	(17,526)		(17,526)
741	395	WIOA ADMINISTRATION	(23,059)		(23,059)
743	397	WORK INCENTIVE GRANT	0		0
400	408	APRON RECONSTRUCTION	(202,293)		(202,293)
490	415	CDBG PROJECTS	0		0
406	429	FY 2014 CDBG REGIONAL ACCOUNT	0		0
407	430	PHASE 1 - APRON DESIGN	0		0
451	431	RIO RICO RD IMPROVEMENT-CDBG	0		0
412	441	EVIRON ASSESSMENT-LAND ACQ	0		0
414	443	AIRPORT MASTER PLAN UPDATE	6,800		6,800
453	453	CDBG GORRION COURT	0		0
442	486	JAIL DIST CONSTRUCTION/BOND PROCEEDS	107,825	111,512	219,337
441	487	CRTHSE CONSTRUCTION/BOND PROCEEDS	2,336	57,086	59,422
121	488	BUILDING DEBT SERVICE	4,956	42,871	47,827
325	**489**	**JAIL DISTRICT**	**91,015**	**402,865**	**493,881**
502	502	TOHONO O'ODHAM (LANDFILL)	0		0
210	503	HAZMAT CAPACITY BUILDING	(5,291)		(5,291)
500	540	LANDFILL	201,727		201,727
501	541	LANDFILL RESERVE FUND	523,948	997,461	1,521,409
602	602	OFFICER SAFETY EQUIPMENT-AC	2,379		2,379
704	659	IDEA BASIC/SECURE CARE (Z-220)	813		813
701	663	1ST CENT COM. LEARNING (Z-300)	2,460		2,460
706	664	TAYLOR GRAZING FEES (Z-395)	719		719
707	665	STATE CHEMICAL ABUSE (Z-430)	30		30
951	667	INDIRECT COSTS (Z-570)	58,986		58,986
699	676	SPECIAL SVCS 15-365 (Z-931)	317,318		317,318
953	677	SCC CONSORTIUM DUES (Z-834)	1,774		1,774
711	687	IDEA BASIC ADULT SECURE CARE	(682)		(682)
712	688	JUVENILE DETENTION LEARN	3,219		3,219
118	689	HAVA BLOCK GRANT	15,184		15,184
713	713	ESA PROFESSIONAL DEVELOPMENT PROJECT	5,519		5,519
716	716	TEAM ANONYMOUS	10,565		10,565
717	717	ADOLESCENT WELLNESS NETWORK	8,745		8,745
718	718	DISTRICT #99-INSURANCE FUND	10,180		10,180
719	719	YOUTH CAREER CONNECT GRANT	(23,616)		(23,616)
720	720	HEALTHY STUDENTS	(37,670)		(37,670)
750	750	ADULT EDUCATION - ELAA STATE	(23,092)		(23,092)
751	751	ADULT EDUCATION - ELAA FEDERAL	(38,059)		(38,059)
752	752	CAREER & COLLEGE READINESS	0		0
753	753	ADULT EDUCATION - ABE/ASE STATE	(4,146)		(4,146)
756	756	WIOA TABE 9-10	(16)		(16)
759	759	WIOA POSTSECONDARY BRIDGE	0		0
186	956	EMANCIPATION ADMIN COSTS	66		66
248	974	COURT ENHANCEMENT FEE-JP #2	37,004		37,004
247	975	$13 ASSESSMENT FUND-JP #2	6,447		6,447
231	976	COURT ENHANCEMENT FEE-JP #1	78,486		78,486
230	977	$13 ASSESSMENT FUND-JP #1	33,560		33,560
353	978	OFFICER SAFETY EQUIPMENT-SO	33,685		33,685
148	981	DOMESTIC VIOLENCE STOP GRANT	(40,227)		(40,227)
107	985	PALO PARADO RAILROAD IMPROV	0		0
149	986	VICTIM SERVICES DONATIONS	(2,120)		(2,120)
229	987	INCREASING EFFICIENCY	13,469		13,469
289	988	JUV DIVERSION SVC FEES-OVER	7,983		7,983
351	992	FEDERAL PROGRAM INCOME-MTF	13,053		13,053
386	993	MEDICAL RESERVE CORP	22,188		22,188
246	995	JP 2 FARE PROGRAM	1,191		1,191
208	997	CITIZEN CORPS TRAIN #150406-02	(6,022)		(6,022)
383	998	IMMUNIZATION PROGRAM	0		0
264	999	STATE-FILL THE GAP FUND	0		0
		TOTALS FOR ALL FUNDS	**6,899,998**	**14,250,587**	**$ 21,150,585**
		SUSPENSE FUND (AMT. UNAPPORT.)	**0**		

PROJECTED END OF THE MONTH BALANCE
FOR GENERAL FUND

GENERAL FUND NET CASH BALANCE	1,313,453	
PENDING - REVENUE		
AUTO LIEU	80,000	
SALES TAX	150,000	
COUNTY 1/2 CENT TAX	175,000	
APPORTIONMENT AMOUNT	200,000	
LOTTERY	0	
PENDING - EXPENDITURES		
FEBRUARY 1, 2017 EXPENSE WARRANTS	(199,440)	
FEBRUARY 3, 2017 PAYROLL WARRANTS	(489,000)	
FEBRUARY 15, 2017 EXPENSE WARRANTS	(250,000)	
FEBRUARY 17, 2017 PAYROLL WARRANTS	(489,000)	
SPECIAL REVENUE DEFICIT	(1,340,954)	
STATE POOL INVESTMENT	9,051,305	
ESTIMATED E.O.M. BALANCE	**8,201,365**	
DIFFERENCE		**(548,447)**
CASH AT FEBRUARY 2016	**8,749,812**	

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Jesus J. Valdez, P.E.
General Manager

FLOOD CONTROL DISTRICT
AND
FLOODPLAIN ADMINISTRATION

SANTA CRUZ COUNTY
Project Report
By John Hays

January 5th, 2017, through February 1st, 2017
As of January 27, 2017

1. During the month, the ALERT System reported precipitation values ranging from 0.16 inches at the gauge at Red Mountain, to a high of 3.43 inches at the Calabasas Canyon gauge.

2. District Staff has started a feasibility study to look into the possibility of creating a retention/detention structure upstream of Interstate 19 in the hopes of decreasing the floodplain downstream of I-10 along Western Avenue. District Staff has submitted the grant application and is working with the Arizona Division of Emergency Management to perfect the application. Application was submitted to the State of Arizona, who has forwarded it to FEMA for final review and consideration. FEMA did not select the project for funding. None of the projects in the Western US were apparently selected for funding. District Staff will continue to seek opportunities for funding the project.

3. It was brought to the attention of District Staff that a portion of the bank protections built back in 2001-2002 have partially failed. Staff is working to evaluate and make repairs. Staff may bring forward recommendations for a long term plan for improvements at a later date. Staff has meet with the engineering firm that designed the protection and they are currently evaluating what may have been the cause of the failure and are helping to look for funds for repair. Staff has prepared and submitted eGrants Application to fund the repairs and mitigation needed to repair and strengthen the bank protection. Staff has been informed that the project was not accepted, and is working to determine the best course of action to repair the protection.

4. District Staff is working on Notices of Intent (NOI) to try to seek funding for engineering and/or construction for multiple projects, to include the Nogalitos Detention Basin, Mariposa Detention Basin, Baffert Detention Basin, and Potrero Creek Wetland Restoration. District Staff was informed that the Nogalitos Detention Basin was selected as the first alternative for funding by the State. Last week, the State informed Staff that one of the first 10 projects had dropped out and that we are now the 10th ranked project under the PDM and the application needs to be made by April 15th. The grant application has been submitted and District Staff is working with the Arizona Division of Emergency Management to perfect the application. Application has been revised and resubmitted. FEMA decided to not select the project for funding. Alternative funding for the project was approved.

275 Rio Rico Drive Rio Rico, Arizona 85648 (520) 375-7830 Fax (520) 375-7846 TDD (520) 761-7816

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5. District Staff received five (5) Site Review Applications. One (1) of the applications were from the City of Nogales.

6. District Staff received eight (8) Floodplain Use Permit applications. Three (3) of the applications were located within the City of Nogales.

7. District Staff reviewed the floodplain status of one hundred ninety-five (195) properties during the past month. Twenty-three (23) of the properties was located within the City of Nogales. One (1) of the properties were located in the Town of Patagonia.

8. District Staff received one (1) drainage complaint. None (0) of the complaints originated within the City of Nogales.

9. The Town of Patagonia had no report when this report was compiled.

10. The City of Nogales had no report when this report was compiled.

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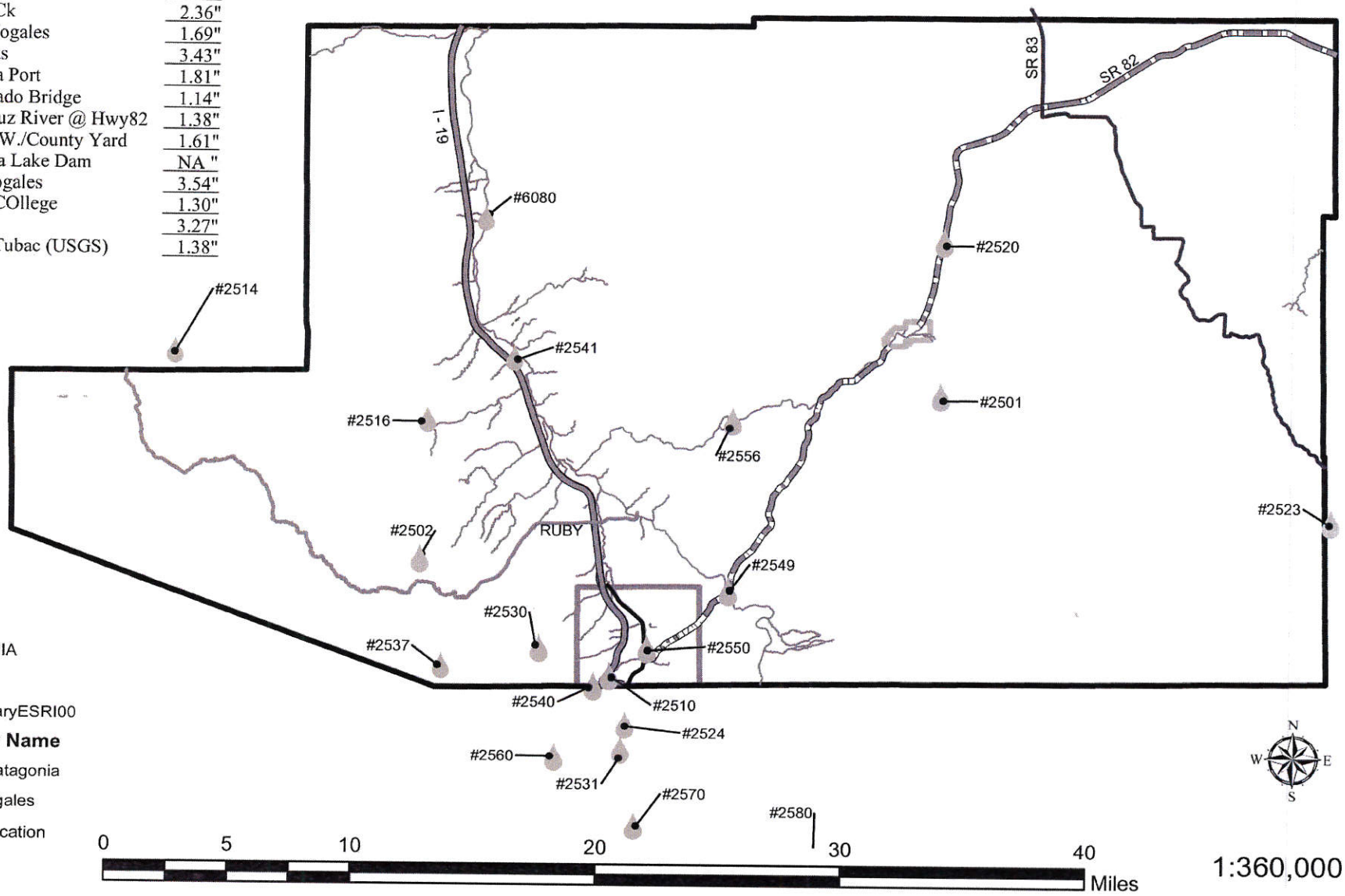
Santa Cruz County Flood Control District
ALERT System Gauges
Totals for January 2017
As of 2400 Hours 1/26/2017

Gauge #	Precipitation Total
2501-Red Mtn	0.16"
2502-Pena Blanca Lake Dam	2.24"
2510-Ephriam/I19	1.81"
2514-Aravaca Lake	2.80"
2516-Peck Canyon	1.89"
2520-Casa Blanca/SR 82	1.34"
2523-Parker Canyon Dam	1.26"
2524-Chiminea Wash	0.39"
2530-Potrero Ck	2.36"
2531-CILA, Nogales	1.69"
2537-Calabasas	3.43"
2540-Mariposa Port	1.81"
2541-Palo Parado Bridge	1.14"
2549-Santa Cruz River @ Hwy82	1.38"
2550-Nogales W./County Yard	1.61"
2556-Patagonia Lake Dam	NA "
2560-CILA Nogales	3.54"
2570-Cobach COllege	1.30"
2580-Immuris	3.27"
6080-SCR @ Tubac (USGS)	1.38"



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OFFICE OF THE SANTA CRUZ COUNTY ATTORNEY

GEORGE E. SILVA
County Attorney

Santa Cruz County Complex
2150 N. Congress Drive, Suite 201
Nogales, Arizona 85621
(520) 375-7780
FAX (520) 375-7909

MEMORANDUM

Date: January 25, 2017
To: Santa Cruz County Board of Supervisors
From: George Silva, Santa Cruz County Attorney
CC: Jennifer St. John

Subject: Waiver of hiring freeze to hire victim compensation coordinator.

Recommendation: Approve waiver of the hiring freeze and allow the County Attorney to hire a victim compensation coordinator.

Background: On January 13, 2017 our victim compensation coordinator resigned the position so it is currently unfilled.

Financial Implications: It is a grant funded position with a 50% grant match. It is currently funded through the fiscal year and we are expected to receive future funding in the new fiscal cycle.

Proposed Motion: "Mr. Chairman, I move to waive the hiring freeze and allow the County Attorney to fill the vacant victim compensation coordinator position.

Back to Agenda

Santa Cruz County

Department Staffing Request

Department County: Victim Compensation Coordinator Date needed 02-01-17

The position requested is (check whichever applies)

XXXX to fill a vacancy created by resignation of employee. CARLOS CLARK

_____ a new position

Position Title Victim Compensation Coordinator Source of Funding GRANT

Position is _____ Temporary Full Time _____Temporary Part-Time

XXXX Permanent Full Time _____ Permanent Part-Time

Benefits (if grant Funded)? XXXX Yes ____ No

Is new job description required? _____ Yes XX No

Personnel Review

Salary Range $ 49 Entry Level Salary $ 29,152

Budgeted Position X Yes _____ No

Personnel Signature _____

Board of Supervisor's Action:

Agenda Date: _____

_____ Approved _____ Not Approved

In-house Advertising Dates: _____
Media Advertising dates: _____

Santa Cruz County

Department Staffing Request

Department Maintenance Date needed ASAP

The position requested is (check whichever applies)

☒ to fill a vacancy created by Retirement

☐ a new position

Position Title Maintenance Worker Source of Funding X100-15

Position is ☐ Temporary Full Time ☐ Temporary Part-Time

☒ Permanent Full Time ☐ Permanent Part-Time

Benefits (if grant Funded)? ☐ Yes ☐ No N/a

Is new job description required? ☐ Yes ☒ No

☐ Do Not Post at this time

☒ Post Internally Immediately after Board approval

☐ Post Internally & Externally simultaneously

Personnel Review

Salary Range 44 Entry Level Salary $25,766

Budgeted Position ☒ Yes ☐ No

Personnel Signature

Board of Supervisor's Action:

Agenda Date: _____

☐ Approved ☐ Not Approved

In-house Advertising Dates: _____

Media Advertising dates: _____

Back to Agenda

ARIZONA SUPERIOR COURT
SANTA CRUZ COUNTY

Thomas Fink
Presiding Judge of Superior Court
Division I

Diane L. Culin
Court Administrator

January 11, 2017

To The Santa Cruz County Board of Supervisors:

The Arizona Superior Court of Santa Cruz County is seeking approval of the attached plan for the **use of Fill the Gap funds for fiscal year 2016/2017. There is no County fund request involved.**

Clerk and Court Criminal Case Processing: Significant budget reductions that have been dealt to the courts in Santa Cruz County have severely hindered our court's ability to manage the workload in a variety of important areas. To that end I am requesting authorization to fund, in Fill the Gap dollars, a part-time Deputy Clerk position in the Superior Court Clerk's office assigned to the electronic processing of criminal case documents, and a software program for managing trial data, photos and evidentiary information. ($14,500 – clerk; $1,016 – software)

Court Interpreting Training: The Court is also requesting that Fill the Gap funds be used to cover expenditures for two staff interpreters to attend the three week Court Interpreter Institute at the University of Arizona. These funds ($7,468.00) were approved by AOC and the Board in FY 2016, but the funds could not be used as approved because services actually did not accrue until FY2017. Those dollars were not spent, and we are re-requesting those dollars for FY 17 to be used for the same purpose as proposed last year.

Pretrial Professional Services: The Court has participated with Circles of Peace in a pilot project in which this local non-profit provides tracking and monitoring of select pretrial defendants and sends update reports to the judges, and reminders to defendants about court dates. ($8,000.00)

Proposed Motion: **Mr. Chairman, I move that the Fill the Gap grant be approved as submitted for the Superior Court.**

Sincerely,

Diane L. Culin
Superior Court Administrator
Arizona Superior Court of Santa Cruz County

Cc: Honorable Thomas Fink, Superior Court Presiding Judge
Ivette Gastelum, Court Administration Finance

2160 N. Congress Dr., PO Box 1929, Nogales, Arizona 85628 (520) 375-7740 FAX: (520) 375-8203

FILL THE GAP (FTG) APPLICATION FY2017

A. APPLICANT INFORMATION

1. COURT NAME: ARIZONA SUPERIOR COURT IN SANTA CRUZ COUNTY

2. CONTACT PERSON: DIANE CULIN

3. TITLE: SUPERIOR COURT ADMINISTRATOR

4. ADDRESS (STREET, CITY, STATE, ZIP): 2160 N. CONGRESS, STE. 2300, NOGALES, AZ 85621

5. PHONE: 520-375-7740

6. FAX: 520-375-8203

7. E-MAIL ADDRESS: DCULIN@COURTS.AZ.GOV

B. BUDGET INFORMATION

8. PROJECT TITLE: SUPERIOR COURT INTERPRETER TRAINING, PRETRIAL PROGRAM AND CRIMINAL CASE PROCESSING

9. BEGIN DATE: JULY 1, 2016 END DATE: JUNE 30, 2017

10.
- AMOUNT STATE FTG REQUESTED: $ 13,971.00
- AMOUNT LOCAL FTG REQUESTED: $ 17,013.01
- LOCAL BALANCE (COURT PORTION): $ 588,299.37 AS OF: JANUARY 5, 2017 (CERTIFIED BY LOCAL FINANCE)

11. OTHER ACTIVE APPROVED GRANTS FOR FTG (STATE $ AMOUNT): -0-

12.
- ☒ NEW REQUEST
- ☐ CONTINUE PROJECT – TIME & $
- ☐ CONTINUE PROJECT – ADDITIONAL STAFF

GPT #

- ☐ EXTEND PROJECT
- MORE TIME
- NO ADDITIONAL FUNDS

GPT #

C. PROJECT INFORMATION: THE SUPERIOR COURT SEEKS TO CONTRACT FOR PRETRIAL MONITORING AND REPORTING SERVICES WITH A LOCAL NON-PROFIT AGENCY, FUND A PART-TIME CLERK IN THE SUPERIOR COURT CLERK'S OFFICE TO SUPPORT CRIMINAL CASE DOCUMENT PROCESSING AND RETENTION, AND ENHANCE CRIMINAL CASE PROCESSING. ADDITIONALLY, THE COURT SEEKS TO PAY FOR INTENSIVE STAFF INTERPRETER TRAINING.

13. DESCRIPTION OF PROJECT PLAN.

Pretrial Monitoring Services: The Superior Court launched the new statewide pretrial risk assessment instrument with the assistance of Adult Probation. These assessments are now available to all Limited Jurisdiction Judges and Superior Court Judges for a large selection of criminal cases at the Initial Appearance and Arraignment hearings. The Court also conducted a pilot project in which a local non-profit organization agreed to provide pretrial monitoring services for select criminal cases as referred by the Court.

The courts referred 199 cases to Circles of Peace (Non-profit Agency) for pretrial monitoring and reporting services over the three-year pilot. An astonishing 93.5% of the referrals were successful in attending their court appearances, and not rearrested during the term of pretrial release. 3% never made contact with the agency after court, and another 3.5% failed the program due to non-compliance and a warrant issued for the arrest of those defendants. Overall, this pilot has proven quite successful. The next step is to provide supplemental dollars that support the Pretrial Monitoring Services into the next six months. Funds provided through Fill the Gap will be supported by funds from two of the larger Limited Jurisdiction Courts. This project is a model of collaboration and best practices.

Interpreter Training: The Court requested training dollars in last year's Fill the Gap application, and received approval to use of the funds the attendance of staff interpreters at an intensive court interpreter institute. However, the County did not allow us to use those dollars to pay for the training expenses because the course and travel incurred in this fiscal year (July 2016). We are simply requesting the same re-approval.

A Part-time Court Clerk: The second part of the Court's plan is to support the salary of a part-time entry-level clerk in the Superior Court who is responsible to help process criminal case files and documents.

Trial Software: The Superior Court installed high technology for two criminal courtrooms to include computer monitors for witnesses, the judge, the clerk, the jury and the gallery. Enhanced software is needed to manage large amounts of data, allow witness and jurors to see, in real time, an important document, and assist attorneys in being able to show the jurors pictures or documents while also highlighting sections or drawing on the screen. The software has numerous features that are intended to speed the timing of trials and jury deliberations. This package costs $1,016.01.

14. DESCRIBE THE NEED FOR THIS PROJECT AND HOW THE EXPENDITURE OF THESE MONIES WILL ADDRESS THE NEED.

Pretrial Monitoring Services: We have studied our local pretrial release practices and learned that not only are judges sometimes holding defendants in custody because of their perceived risk that the defendant will re-offend but also because they believe the defendant needs services or some type of follow up to make his/her court appearances. As a court and a county, we have addressed the risk assessment needs with the assistance of Adult Probation services. Officers now provide the PSA Risk Assessment Instrument at most Initial Appearance hearings.

Due to other competing demands for the court's budget, funds are not available to address the additional monitoring need. Fill the Gap funds in this grant will provide operating and salary funds for a case manager to process referrals, track records, monitor released defendants and insure individual progress reports are provided to the judges on each case referred to the program. If the pilot project is any indication of the future, the next six months will prove very successful.

Interpreter Training: Given the approval of 2016 FTG funds, the Court sent two staff for intensive interpreter training to the University of Arizona Institute for Court Interpreting, a three-week program. Since the Court was unable to draw down on these funds because of the fiscal year closure, the Court seeks the re-approval of the funds, so these bills can be paid in 2017. Cost for two staff included course registration, equipment for the course, lodging, travel and per diem and was a total of $7,468.00

Superior Court Clerk's Criminal Case Processing: Hundreds of criminal cases are filed with the Clerk of Superior Court every year and the FTG funds are used to pay a part time person who supports the Clerk of Court with the criminal caseload. Many positions were lost in the County's budget cuts of prior years and this part-time position has been instrumental in helping to continue managing many duties. The Clerk's Office designates several staff members to cover all criminal matters for three local Superior Court Judges as well as

visiting judges for Santa Cruz County on a weekly basis. The responsibilities of the deputy clerks assigned to criminal cases include but are not limited; to opening files received from the prosecuting agency or Limited Jurisdiction Courts, labeling files, performing data entry in AJACS, scanning/imaging criminal files, calendaring; locating files, preparing documents, processing arrest warrants, taking notes and preparing minute entries, completing disposition reports, preparing packets for DOC, and entering and reviewing case financial information.

In addition, it is important to note that the weekly Law and Motion calendars on average contain no less than thirty criminal matters, which include Arraignments, Plea Negotiations, Sentences, Reviews, Fugitive Warrants, Etc.

Furthermore, a very important responsibility of staff members assigned to criminal cases is serving as Assistant Jury Commissioners. They are responsible for scheduling and maintaining trial calendars, maintaining Jury lists, reviewing Jury questionnaires, summoning jurors for service, process jury payments, among other responsibilities.

Trial Software: The software is needed to manage large amounts of data, allow witness and jurors to see, in real time, an important document, and assist attorneys in being able to show the jurors pictures or documents while also highlighting sections or drawing on the screen. The software has numerous features that are intended to speed the timing of trials and jury deliberations.

15. LIST THE PROJECT'S PERFORMANCE MEASURES.

Pretrial Monitoring Services:
The goal for this project is that 90% or more of the cases referred for monitoring services to the Circles of Peace Pretrial Monitoring program do not miss court hearings, not commit a new criminal offense.

Interpreting Training:
The goal of this training is for staff to advance their skills in all areas of interpreting and to learn best practices of interpretation in the courtroom. The second goal is for staff to pass the course, showing improvement and for both staff to advance to Tier 1 this year, and to Tier 2 by June 2019.

Superior Court Part-time Deputy Clerk:
The position funded by this grant will process between 60 and 65 cases per day.

Trial Software:
The software has numerous features that are intended to speed the timing of trials and jury deliberations.

D. BUDGET (SUPERIOR COURT) (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURE).

PERSONNEL	**$**	**14,500.00**
PROFESSIONAL SERVICES	**$**	**8,000.00**
TRAVEL	**$**	**7,468.00**
OTHER OPERATING	**$**	**1,016.01**
OFFICE EQUIPMENT	**$**	**-0-**
COMPUTER EQUIPMENT	**$**	**-0-**
TOTAL	**$**	**30,984.01**

PLEASE ENTER THE PORTION FROM THE ABOVE WHICH YOU ARE USING TO SUPPLANT COSTS THAT WERE PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS IN THE PRIOR YEAR. (SESSION LAW IN CURRENT YEAR SUSPENDING SUPPLANT CLAUSE IN A.R.S. 12-102.02 AND 12-102.03). *IF NOT APPLICABLE, PLEASE PUT N/A.*	$	-0-

E. BUDGET (CLERK OF THE COURT)

PERSONNEL	$	
PROFESSIONAL SERVICES	$	
TRAVEL	$	
OTHER OPERATING	$	
OFFICE EQUIPMENT/FURNITURE	$	
COMPUTER EQUIPMENT	$	
TOTAL	$	-0-
PLEASE ENTER THE PORTION FROM THE ABOVE WHICH YOU ARE USING TO SUPPLANT COSTS THAT WERE PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS IN THE PRIOR YEAR. (SESSION LAW IN CURRENT YEAR SUSPENDING SUPPLANT CLAUSE IN A.R.S. 12-102.02 AND 12-102.03). *IF NOT APPLICABLE, PLEASE PUT N/A.*	$	

F. BUDGET (JUSTICE COURT)

PERSONNEL	$	
PROFESSIONAL SERVICES	$	
TRAVEL	$	
OTHER OPERATING	$	
OFFICE EQUIPMENT	$	
COMPUTER EQUIPMENT	$	
TOTAL	$	-0-
PLEASE ENTER THE PORTION FROM THE ABOVE WHICH YOU ARE USING TO SUPPLANT COSTS THAT WERE PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS IN THE PRIOR YEAR. (SESSION LAW IN CURRENT YEAR SUSPENDING SUPPLANT CLAUSE IN A.R.S. 12-102.02 AND 12-102.03). *IF NOT APPLICABLE, PLEASE PUT N/A.*	$	

G. Personnel Expenditure Detail

Superior Court

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
1	Deputy Clerk – Please refer to the attached description.	$ 14,500.00
		$
		$
		$
		$
Total		$ 14,500.00

Clerk of the Court

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
		$
		$
		$
		$
		$
Total		$ -0-

Justice Courts

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
		$
		$
		$
		$
		$
Total		$ -0-

H. Equipment Expenditure Detail

Superior Court

Type of Equipment	Amount
	$
	$
	$
	$
	$
Total	$ -0-

Clerk of the Court

Type of Equipment	Amount
	$
	$
	$
	$
	$
Total	$ -0-

Justice Court

Type of Equipment	Amount
	$
	$
	$
	$
	$
Total	$ -0-

I. Signatures of Submitting Parties

☒ Agree
☐ Disagree (attach explanation)

Presiding Judge Superior Court
The Honorable Thomas Fink

Date: 1/12/17

Please Print Name

☒ Agree
☐ Disagree (attach explanation)

Chairman, Board of Supervisors
Mr. Manuel Ruiz

Date: 1/12/17

Please Print Name

☒ Agree
☐ Disagree (attach explanation)

Clerk of the Superior Court
The Honorable
Juan Pablo Guzman

Date

Please Print Name

☒ Agree
☐ Disagree (attach explanation)

Presiding Justice of the Peace
The Honorable Keith Barth

Date: 1/13/17

Please Print Name

☐ Agree
☐ Disagree (attach explanation)

An Elected Justice of the Peace

Date

Please Print Name

Return Complete Application and send to:
Administrative Office of the Courts
Grant Specialist, Court Services Division
1501 W. Washington, Suite 410
Phoenix, AZ 85007

INTEROFFICE MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: SCHOOL SUPERINTENDENT, ALFREDO I. VELASQUEZ

SUBJECT: Read On Santa Cruz County Week February 27-March 03

DATE: February 01, 2017

CC: Jennifer St. John, Santa Cruz County Manager

RECOMMENDATION: Recommend that the Board approve the Read on Santa Cruz Proclamation.

BACKGROUND:

THE SANTA CRUZ COUNTY SCHOOL SUPERINTENDENT'S OFFICE WILL BE CELEBRATING THE READ ON SANTA CRUZ COUNTY INITIATIVE, FROM FEBRUARY 27-MARCH 03 2017 WITH EVENTS SCHEDULED TO BE HELD AT SCHOOLS THROUGHOUT THE COUNTY. READ ON SANTA CRUZ COUNTY IS PART OF A STATEWIDE INITIATIVE AIMED AT ENSURING EVERY CHILD IN SANTA CRUZ COUNTY IS READING AT GRADE LEVEL BY THE END OF THIRD GRADE AND PROVIDING CONTUNUING SUPPORT SO OUR CHILDREN CONTINUE TO READ AT GRADE LEVEL AS THEY PROGRESS THROUGH SCHOOL.

FINANCAL IMPLICATIONS:

NONE

PROPOSED MOTION:

MOVE TO APPROVE, THE READ ON ARIZONA-SANTA CRUZ COUNTY INITIATIVE AND PROCLAIM FEBRUARY 27TH THROUGH MARCH 03rd 2017, AS READ ON SANTA CRUZ COUNTY WEEK.

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PROCLAMATION
Read On Santa Cruz County Week
February 27 – March 03

WHEREAS, the citizens of Santa Cruz County stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for careers of the future, and their ability to compete in a global economy; and

WHEREAS, the Santa Cruz County School Superintendent's Office has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that an investment in early literacy is key to the community's well-being and long-term quality of life; and

WHEREAS, Read On Santa Cruz County, an early literacy collaborative will focus on increasing grade level proficiency, promote reading as the critical pillar in the education of our community's students.

NOW, THEREFORE, BE IT RESOLVED, that the Santa Cruz County School Superintendent, Alfredo I Velásquez, calls on the citizens of Santa Cruz County to assure that every child is in a safe place reading together with a caring adult the week of February 27, 2017.

BE IT FURTHER RESOLVED, that the Santa Cruz County Board of Supervisors enthusiastically endorses Read On Santa Cruz County and recommits our community to engage in programs and activities that ensure when Arizona's children read, Arizona's children thrive.

Manny Ruiz, Chairman

Rudy Molera, Vice Chairman

Bruce Bracker, Supervisor

Read On©
SANTA CRUZ COUNTY
When Arizona Reads, Arizona Thrives

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EMERGENCY MANAGEMENT
SANTA CRUZ COUNTY

2150 N. Congress Drive, Suite 110
Nogales, Arizona 85621

To: Board of Supervisors

From: Raymond Sayre, Director of Emergency Management

Through: Jennifer St. John, County Manager

Date: 1/19/2017 for 2/1/2017 BOS Agenda

Subject: Acceptance of Award from the Arizona Department of Environmental Quality (ADEQ) for FFY 2016/ 2017 Hazardous Materials Preparedness Program Grant (HMEPG) in the amount of $38,860.00 to Santa Cruz County Office of Emergency Management for Training.

Background: The Arizona Emergency Response Commission (AZERC) annually awards HMPEG grants for preparedness training related to hazardous materials. In 2016 AZERC transitioned from the Arizona Division of Emergency Management and Military Affairs (AZDEMA) to ADEQ under the State lean transformation program.

ADEQ changed the requirements for HMPEG submittals to include a three-year work-plan for training; which Santa Cruz County submitted via the Santa Cruz County Local Emergency Planning Committee (LEPC.)

Our training plan was approved by ADEQ and we were awarded funding to conduct year-one of our training to include propane, haz mat in confined space, over the road tank car, and flammable liquid training.

The only documentation ADEQ provided to us was the Award Letter as they do not require a signed sub-recipient agreement. Legal has reviewed this Award Letter and recommends we simply retain the e-mails between ADEQ leadership and SCC OEM on grant reporting and other questions regarding allowable expenditures.

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Recommendation: The Director of Emergency Management recommends that Santa Cruz County accepts the Award of funds from ADEQ for year-one of our three-year HMEPG training plan.

Financial Implications: This is a fully funded HMEPG grant without a required County share or match. There are no financial implications for Santa Cruz County.

Proposed Motions: "I move that Santa Cruz County accepts the Award of funds from ADEQ for year-one of our three-year HMEPG training plan in the amount of $38,860."

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

Douglas A. Ducey
Governor

Misael Cabrera
Director

January 3rd, 2017

Ray Sayre
Director
Office of Emergency Management
2150 N. Congress Dr., Suite 110
Nogales, AZ 85621

Dear Mr. Sayre:

The Arizona Department of Environmental Quality (ADEQ) is pleased to provide this award notification to Santa Cruz County for the Hazardous Materials Emergency Preparedness (HMEP) grant. This award letter covers Federal Fiscal Year (FFY) 2016/2017. Although the HMEP grant is on a 3-year grant cycle, ADEQ intends to disperse funds on an annual basis.

For FFY 16/17 Santa Cruz County is awarded $38,860, a decrease of $5000 of your original grant proposal submitted to ADEQ. Your grant application outlined the intended use of these funds for Propane class, HazMat release confined space, OTR Tank Car and Flammable Liquids Training.

Please provide a breakdown of your incurred costs, a brief narrative describing the results achieved, and a copy of any materials developed for use under this grant in your report. If your 2017/2018 proposals need to be updated please submit those revisions to ADEQ no later than September 15, 2017. Congratulations and we are excited to work with your County.

If you have questions, please contact myself or Yvonne Rodriguez, Emergency Response Team Lead from the Waste Programs Division, at (602) 771-4163.

Sincerely,

Laura Malone

Laura Malone, Director
Waste Programs Division

cc: Sandra Eriksen, Emergency Management Specialist Office of Emergency Management

SANTA CRUZ COUNTY
PUBLIC WORKS DEPARTMENT
General Session: February 1, 2017

To: Board of Supervisors

From: Jesus Valdez, P.E., Public Works Director

Through: Jennifer St. John, County Manager

Date: January 24, 2017

Subject: Discussion and possible action to submit a letter of support to the ADOT's Southeastern District for the Country Club Drive & West Frontage Road Roundabout Project.

Recommendation: Provide a letter of support to the ADOT's Southeastern District for the Country Club Drive & West Frontage Road Roundabout Project.

Background: Funding for the project was pulled due to inactivity. A letter from the County will provide support to the Southeastern District to pursue funding under the District Minor Project program.

Financial Implications: N/A

Proposed Motions: "Mr. Chairman, I move to submit a letter of support to the ADOT's Southeastern District for the Country Club Drive & West Frontage Road Roundabout Project.

Attachments:
Letter of Support

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Board of Supervisors
Santa Cruz County

MANUEL RUIZ
District 1

RUDY MOLERA
District 2

BRUCE BRACKER
District 3

February 1, 2017

Roderick Lane, P.E.
District Engineer
Southcentral District
1221 S. 2nd Ave MD T100
Tucson, AZ 85713

RE: Letter of Support- Country Club Drive and West Frontage Road Roundabout Project

Dear Mr. Lane,

On behalf of the Santa Cruz County Board of Supervisors, please accept this letter of support for the Country Club Drive and West Frontage Road Roundabout Project as the district reapplies for funding. The project is vital in improving the conductivity of our motoring public, as well as addressing much needed capacity improvements at the intersection.

It's our understanding that this project's funding was removed due to the length of time that transpired to complete the design for the project. As stated earlier the County understands the need for the project, and is in full support of seeing the project through construction. Please don't hesitate in contacting the County for any assistance.

Sincerely,

Manuel Ruiz, Chairman
Santa Cruz County Board of Supervisors

Santa Cruz County Complex
2150 N. Congress Drive ● P.O. Box 1150 ● Nogales, Arizona 85621
(520) 375-7812 ● FAX (520) 761-7843 ● TDD (520) 375-7934

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Kathi Campana

I am currently a small business owner, Campana Realty, LLC. As Designated Broker, I am responsible for real estate services within the state of Arizona. I am a former President of Santa Cruz County Board of Realtors, Past President of Rio Rico Property Owners' Association and past Chairman of Baca Float Coalition, Inc. I am actively involved with Santa Cruz County issues and keep up to date on development proposals.

I have worked for both cities and counties in California, including 4 years as a county supervisor setting policy regarding development issues. That county was of similar size, population and percentage of Federal Land as Santa Cruz County, with many of the same issues.

I plan to be informed on any issues that may come before the Planning Commission including site visits and referencing the Comprehensive Plan and the Zoning and Development Code. My goal is to participate in intelligent growth and development decisions with the Commission.

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February 1, 2017

Mr. Rudy Casillas, Director
Arizona Department of Gaming/Racing Division
1110 W. Washington, Suite #450
Phoenix, AZ 85007

Dear Director Casillas:

Santa Cruz County fully supports the Santa Cruz County Fair and Rodeo Association in their efforts to continue horse racing at their track in Sonoita, Santa Cruz County, Arizona. It is a long standing tradition in our county. We are very proud of this event and consider it a form of economic development which benefits many of our local businesses and county residents.

We are fully supportive of their efforts to continue this endeavor for FY2018, FY2019 and FY2020. If you have any questions regarding this matter, please feel free to contact us at (520)375-7812.

Sincerely,

Manuel Ruiz Chairman	Rudy Molera Vice-Chairman	Bruce Bracker Supervisor

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= $25.00 per day for 1-10 days (consecutive)
Cash Checks or Money Orders Only

A service fee of $25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.
The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Friends of the Tubac Presidio and Museum, Inc.

SECTION 2 Non-Profit/IRS Tax Exempt Number: 46-2133238

SECTION 3 The organization is a: (check one box only)

☑ Charitable ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☑ No

Name of Business _____ License Number _____ Phone (include Area Code) _____

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☑ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

SECTION 6 What is the purpose of this event? ☑ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: 1 Burruel St. Tubac Santa Cruz County, AZ 85646

Address of Location: 1 Burruel St. Tubac, Santa Cruz County, AZ 85646
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☑ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Walsh, Thomas, Kevin 08/12/1954
Last First Middle Date of Birth

2. Applicant's mailing address: 2027 W Calle Quatamote, Green Valley AZ 85622
Street City State Zip

3. Applicant's home/cell phone: (480) 289-0046 Applicant's business phone: (520) 398-2252

4. Applicant's email address: Tom@tubacpresidio.org

Individuals requiring ADA accommodations call (602)542-9027.

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes ☑ No **(If yes, attach explanation.)**

2. How many special event licenses have been issued to this location this year? 0
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☑ No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Friends of the Tubac Presidio & Museum Inc Percentage: 50%

Address 1 Burruel St. (Street) Tubac (City) AZ (State) 85646 (Zip)

Name Wisdom's Cafe Percentage: 50%

Address 1931 I-19 Frontage Road (Street) Tumacacori (City) AZ (State) 85640 (Zip)

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 Number of Police 3 Number of Security Personnel ☑ Fencing ☐ Barriers

Explanation: Security personnal will be at each entrance and at the booth dispensing liquor. Local police will be notified of the event to patrol the area.

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	Oct 29, 2017	Sunday	11:00 a.m.	5:00 p.m.
DAY 2:				
DAY 3:				
DAY 4:				
DAY 5:				
DAY 6:				
DAY 7:				
DAY 8:				
DAY 9:				
DAY 10:				

Individuals requiring ADA accommodations call (602)542-9027.

BOND FOR ISSUANCE OF DUPLICATE WARRANT

Know all men these presents that the payee undersigned was issued warrant number **4028425** on the Treasurer of Santa Cruz County in the amount of **$ 374,319.00** dated on or about **December 16, 2016** and that said warrant has been irretrievably lost or destroyed, and that (she/he) and (her/his) surety undersigned are held and firmly bond unto Santa Cruz County in double the above amount, for the payment of which each binds himself, his successors and assigns, jointly and severally, firmly by these presents.

The condition of this bond is that if a duplicate warrant is issued upon the above representations, now if Santa Cruz County and all other persons whomsoever are saved from all damages by reason of such issuance, then this obligation will be void, otherwise to remain in full force and effect.

Signed, executed, and delivered at Albuquerque, New Mexico, this 12th day of January, 2017.

Payee: **New Mexico Bank & Trust**
Kyle Leyendecker, Vice President

Address: P O Box 1048
Albuquerque, NM 87103

Surety: New Mexico Bank & Trust
Kyle Leyendecker, Vice President

Address: P O Box 1048
Albuquerque, NM 87103

STATE OF NEW MEXICO }
}
COUNTY OF BERNALILLO }

On the 12th day of January, 2017, before me the undersigned notary public, personally appeared the payee **New Mexico Bank and Trust, Kyle Leyendecker, Vice President**, and the surety, New Mexico Bank &Trust, Kyle Leyendecker, Vice President each of whom acknowledged that (s) he executed the foregoing bond.

OFFICIAL SEAL
SHERYL A. SAINDON
NOTARY PUBLIC - STATE OF NEW MEXICO
My commission expires: 9-23-19

Notary Public

My Commission Expires: 9-23-19

BOND FOR ISSUANCE FOR DUPLICATE WARRANT

Know all men these presents that the payee undersigned was issued warrant number 1-013602 on the Treasurer of Santa Cruz County in the amount of $1,105.92, dated on or about January 20, 2017 and that said warrant has been irretrievably lost or destroyed, and that (she/he) and (her/his) surety undersigned are held and firmly bond unto Santa Cruz County in double the above amount, for he payment of which each binds himself, his successors and assigns, jointly and severally, firmly by these presents.

The condition of this bond is that if a duplicate warrant is issued upon the above representations, now if Santa Cruz County and all other persons whomsoever are saved from all damages by reason of such issuance, then this obligation will be void, otherwise to remain in full force and effect.

Signed, executed, and delivered at Nogales, AZ, this 27th day of January, 2017.

Payee: Christian Gil

Address: 1782 N San Carlos Loop

Surety: Christian Gil

Address: 1782 N San Carlos Loop

STATE OF ARIZONA)
) ss.
COUNTY OF SANTA CRUZ)

On the 27th day of Janvary, 20 17, before me the undersigned notary public, personally appeared the payee Christian Gil, and the surety, Christian Gil, each of whom acknowledged that (s)he executed the foregoing bond.

Denisse Melendez
Notary Public

My Commission Expires:
2/9/2017

NOTARY PUBLIC
STATE OF ARIZONA
Santa Cruz County
DENISSE MELENDEZ
My Commission Expires 02/09/17