Board of Supervisors

Santa Cruz County

MANUEL RUIZ
District 1
RUDY MOLERA
District 2
BRUCE BRACKER
District 3

PUBLIC NOTICE OF MEETING

Notice is hereby given, pursuant to A.R.S. 38-431.02, that the Board of Supervisors of Santa Cruz County, State of Arizona, will hold a ***REGULAR MEETING*** at ***9:30 a.m.***, on ***WEDNESDAY, January 18th,*** **2017** at the Santa Cruz County Complex, 2150 N. Congress Drive, Room 120, Nogales, Arizona.

Notice is further given that one or more member of the Board of Supervisors may attend this meeting telephonically.

The Board of Supervisors may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3).

Dated this 12th day of January, 2017.

Melinda Meek, Clerk
Board of Supervisors

Santa Cruz County Complex
2150 N. Congress Drive • P.O. Box 1150 • Nogales, Arizona 85621
(520) 375-7812 • FAX (520) 761-7843 • TDD (520) 375-7934

Board of Supervisors

Santa Cruz County

MANUEL RUIZ
District 1
RUDY MOLERA
District 2
BRUCE BRACKER
District 3

AGENDA

January 18, 2017 at 9:30 a.m.

Santa Cruz County Complex
2150 N. Congress Drive, Room 120
Nogales, AZ 85621

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. CALL TO THE PUBLIC:

"This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

D. CURRENT EVENTS

1. Board of Supervisors
2. Manager

E. DEPARTMENT REPORTS AND ACTIVITIES

1. Finance: cash & investments, expenditures & revenues reports

F. EXECUTIVE SESSION

1. Pursuant to A.R.S. §38-431.03(A) (3) and (4), discussion and consultation with attorney for legal advice and in order to consider its position and instruct the County Manager, County Assessor and Counsel regarding the settlement offer in the Loma Mariposa Limited Partnership V. Santa Cruz County TX2015-000959 appeal (Req: County Attorney)

G. ACTION ITEMS

ACTION TAKEN

1. Discussion/possible action to approve the appointment of Precinct Committeemen for the Santa Cruz County Democratic Party (Req: Mary Darling) _____
2. Personnel, waive of hiring freeze and authorization to fill vacant:
   a. 3 Deputy Sheriff positions (Req: Sheriff) _____
   b. Tax Clerk position (Req: Liz Gutfahr) _____
3. Discussion/possible action to approve request to transfer one vehicle to the Town of Patagonia (Req: Jose Peña) _____
4. Discussion/possible action to approve Amendment #1, Intergovernmental Agreement No. IGA-SABG-GR-16-040116-13 Substance Abuse Block Grant (Req: Alfredo Velasquez) _____
5. Discussion/possible action to approve National Program Standards Self-Assessment Grant from the FDA for the amount of $2,500.00 (Req: Jeff Terrell) _____
6. Discussion/possible action to approve Certificate of Removal and Abatement of Taxes and/or Penalty for ID# 005048801-Susana S. Aguirre, $996.28 (Req: Liz Gutfahr) _____
7. Discussion/possible action to approve STOP Violence Against Women FY 2017 grant agreement (Req: County Attorney) _____
8. Discussion/possible action to adopt a Proclamation declaring January 22-28, 2017 as School Choice Week in Santa Cruz County (Req: Jennifer St. John) _____
9. Discussion/possible action to approve the License Agreement between Santa Cruz County and HSC Nogales, LLC (Req: Jennifer St. John) _____
10. Discussion/possible action to instruct County Manager, County Assessor and Counsel regarding the Board of Supervisors position with regards to settlement of the Loma Mariposa Limited Partnership V. Santa Cruz County TX2015-000959 tax appeal (Req: County Attorney) _____
11. Demands _____
12. Approval of Minutes 04/06/16 _____

H. ADJOURNMENT

Posted: 1/12/17 at 9:35 a.m. by LT

Melinda Meek, Clerk of the Board

The Board of Supervisors may vote to hold an executive session for the purpose of obtaining legal advice from the Board's Attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A) (3)

Back to Agenda

CASH AND INVESTMENT REPORT

January 18, 2017

NEW FUND NUMBER	OLD FUND NUMBER	FUND DESCRIPTION	NET CASH BALANCE	Due To/ Due From	INVESTMENT AMOUNT	OVERALL BALANCE
100	**100**	**GENERAL FUND**	**1,837,952**	**$ 67,236**	**9,051,305**	**$ 10,889,258**
225	101	J.P. #1 TIME PAYMENT FEES	49,521			49,521
245	102	J.P. #2 TIME PAYMENT FEES	(4,189)			(4,189)
262	103	J.C.E.F. COURT FEES	138,501			138,501
181	106	EXPED. CHILD SUPPORT & VISITATION	80,573			80,573
180	107	CLERK SUPERIOR COURT RETRIEVAL	83,906			83,906
182	108	SPOUSAL MAINTENANCE FUND	12,769			12,769
183	109	CHILD SUPPORT AUTOMATION FUND	1,854			1,854
125	110	PROSECUTION HIDTA (PIMA)	(40,905)			(40,905)
126	111	ATTORNEY'S DIVERSION PROGRAM	1,481			1,481
127	112	VICTIM RIGHTS NOTIFICATION	4,413			4,413
128	113	BAD CHECK COLLECTION	2,941			2,941
130	116	COST OF PROSECUTION	59		200	259
184	118	DOMESTIC REL. ED. MEDIATION FD	9,918			9,918
258	119	DOMESTIC REL. ED. CHILD ISSUES	302			302
185	122	NON IV-D CONVERSION FUND	707			707
259	125	FILL THE GAP (5%)	38,772			38,772
111	128	RETRIEVAL CONVERSION FUND	99,307		182,937	282,243
227	133	CIRCLES OF PEACE	2,679			2,679
203	134	LEPC GRANT	2,876			2,876
112	135	TAXPAYERS' INFORMATION FUND	64,501			64,501
204	137	PRE-DISASTER MITIGATION	0			0
205	139	DOMSTC PREP HAZRD MAT TRAINING	0			0
132	141	FILL THE GAP (ATTORNEY)	11,595			11,595
110	142	ASSESSOR'S RETRIEVAL	65,656			65,656
133	143	5% FTG ALLOC-C.A. 21.61%	41,175			41,175
206	144	EMERGENCY RESPONSE FUND	0			0
228	148	JUSTICE COURT #1 FARE FUND	7,557			7,557
151	151	FEDERAL PROGRAM INCOME-CA	(1,433)			(1,433)
154	154	ADHS OVERTIME 130435-01	0			0
615	155	CASE MANAGEMENT FUND	58,339			58,339
155	156	SLOT GRANT- COUNTY ATTORNEY	(8,955)			(8,955)
676	191	SCHOOL FOREST FEES FUND	4,925			4,925
677	192	EARLY LEARN-LEARNING TOGETHER	8,454			8,454
679	194	READING FIRST-TECH ASSISTANT	5,876			5,876
680	195	CAROL M WHITE - PHYSICAL ED GRANT	0			0
329	197	COMMISSARY FUND	94,136			94,136
117	198	SANTA CRUZ FAIR ASSOCIATION	0			0
257	203	LAW LIBRARY FUND	61,312			61,312
120	204	OLD COURTHOUSE FUND	(15,439)			(15,439)
105	**205**	**ROAD FUND**	**1,150,172**		**1,664,648**	**2,814,820**
625	206	WASTE TIRE GRANT (ADEQ)	134,227			134,227
600	207	ANIMAL CONTROL FUND	(158,906)			(158,906)
601	208	STERILIZATION ENFORCEMENT FUND	44,380			44,380
106	209	ADOT HOUSE BILL 2565	0			0
134	210	ANTI-RACKETEERING #2	(21,466)			(21,466)
135	211	A.C.J.C. PROSECUTION #20	(4,239)			(4,239)
136	212	RESTITUTION--VICTIM COMP	20,471			20,471
138	214	ATTY'S VICTIMS COMP. FUND	(6,343)			(6,343)
326	216	HIDTA 16	0			0
327	217	SHERIFF A.C.J.C. GRANT	(18,469)			(18,469)
139	219	ATTORNEY'S ENHANCEMENT FUND	(60,564)			(60,564)
282	221	JUVENILE PROBATION FEES	108,580		25,005	133,585
263	222	FARE PROGRAM FUND	467			467
280	223	FAMILY COUNSELING GRANT	11,870			11,870
308	224	ADULT PROBATION FEES	299,844		96,804	396,648
140	225	VICTIM ASSISTANCE GRANT	(3,657)			(3,657)
277	226	JCEF-STANDARD	0			0
302	227	JCEF-STATE AID ENHANCEMENT	0			0
281	228	JUVENILE DIVERSION FEES	91,105		3,773	94,878
311	229	JCEF-ADULT INTENSIVE PROBATION	0			0
275	230	PIC-ACT GRANT	(7,381)			(7,381)
300	231	COMMUNITY PUNISHMENT PROGRAM	24,173			24,173

274	232	JCEF-JUVENILE INTENSIVE PROB.	0			0
250	233	CASA PROGRAM FUND	(2,372)			(2,372)
273	234	JUVENILE INTENSIVE PROBATION	(9,080)			(9,080)
310	235	ADULT INTENSIVE PROBATION	(6,675)			(6,675)
276	236	STANDARD PROBATION	4,567			4,567
301	237	STATE AID ENHANCEMENT GRANT	16,067			16,067
304	238	DRUG ENFORCEMENT GRANT	0			0
312	239	PROBATION/PAROLE SERVICES	5,381		48,222	53,603
330	240	JAIL ENHANCEMENT GRANT	337,291			337,291
331	242	GOHS GRANT (SHERIFF)	(1,337)			(1,337)
332	243	VICTIM BILL OF RIGHTS	5,050			5,050
681	244	GOVERNOR'S HEALTHY FAMILY GRT	(15,317)			(15,317)
333	247	CJEF BURGLARY PREVENTION	0			0
683	249	JUVENILE EDUCATION FUND	22,214			22,214
370	250	HEALTH SERVICE FUND	(150,992)			(150,992)
376	258	ZIKA ELC	(1,788)			(1,788)
141	264	F.B.I. SEIZURE GRANT	0		978	978
255	267	TRAFFIC CASE PROCESSING FUND	(15,122)			(15,122)
337	268	DOJ BULLET PROOF VEST FUNDING	0			0
377	269	BIO-TERRORISM GRANT	(87,939)			(87,939)
338	270	AATA LAW ENFORCEMENT GRANT	625			625
685	272	TITLE II-A	6,412			6,412
339	273	DUI ENFORCEMENT GRANT	35,000			35,000
686	274	TITLE I-D	(3,087)			(3,087)
142	276	AZ AUTO THEFT AUTHORITY (ATTY)	16,736			16,736
143/342	277	PROGRAM INCOME C.A. & METRO	29,594			29,594
689	280	PART B IDEA BASIC	4,680			4,680
690	281	CHEMICAL ABUSE	0			0
381	284	EBOLA AWARD	(8,927)			(8,927)
346	286	ACJC/JAG UNDER 10K	0			0
344	287	ANTI METH INITIATIVE	0			0
379	288	T.B. GRANT	(25,130)			(25,130)
283	290	JUV PROB SVC EXTRA FEES > $40	20,042			20,042
307	291	ADULT PROB FEES INTRST COMP 30%	10,033			10,033
309	292	ADULT PROB SVC EXTRA FEES > $40	115,336			115,336
691	299	COUNTY JAIL EDUCATION	76,305			76,305
254	300	COMMUNITY ADVISORY BOARD	23			23
306	301	ADULT PROBATION DRUG TESTING	21,257			21,257
278	302	DIVERSION CONSEQUENCES	1,514			1,514
279	303	JUV PROB SVC FUND TREATMENT	(4,432)			(4,432)
303	304	DRUG TREATMENT & EDUCATION FUND	7,473			7,473
254	305	JUVENILE COMMUNITY ADVISORY BRD	0			0
305	306	VICTIMS RIGHTS PROBATION	1,338			1,338
251	307	MODEL COURT, CRT IMPROVEMENT	(256)			(256)
253	308	CASE PROCESSING IV-D	4,564			4,564
252	309	D.E.S. IV-D	(19,206)			(19,206)
256	312	FTG-INDIGENT DEFENSE	4		26	30
626	313	SELF HHW/ABOP SITE	6,149			6,149
288	314	COMMUNITY SERVICE	387			387
287	315	JAIBG-JUV	209			209
290	319	JUVENILE DETENTION ALTERNATIVE INITIATIVES	5,000			5,000
341	320	OPERATION STONE GARDEN #160420	(58,395)			(58,395)
260	321	5% FTG ALLOC-SUP CRT 57.37%	588,333			588,333
261	322	5% FTG ALLOC-IND DEF 20.53%	292,582			292,582
313	323	GLOBAL POSITIONING SYSTEM	0			0
800	332	EPA WETLANDS PROTECTION DEV	0			0
209	335	CITIZEN CORPS TRAIN #130405-01	0			0
650	**350**	**FLOOD CONTROL DISTRICT FUND**	**530,490**		**1,377,957**	**1,908,446**
950	351	FIRE DISTRICT SECONDARY FUND	27,163	(67,236)		27,163
352	352	BORDER SECURITY ENHANCEMENT	0			0
651	353	FLOOD CONTROL RESERVE FUND	51,079		186,939	238,019
354	354	ICE GRANT	(18,902)			(18,902)
355	355	OPERATION STONE GARDEN #999435	(645)			(645)
356	356	SLOT GRANT	0			0
357	357	TOHONO O'ODHAM (SO)	0			0
358	358	OPERATION STONE GARDEN #130433-01	1			1
359	359	OPERATION STONE GARDEN #140425	(12)			(12)
360	361	OPERATION STONE GARDEN #150417	(27,852)			(27,852)
725	365	PROFESSIONAL DEVELOPMENT GRANT	(15,139)			(15,139)
746	377	WIOA RAPID RESPONSE	0.42			0.42

727/728	380	WIOA YOUTH PROGRAM	(11,740)		(11,740)
729	381	WIOA GENERAL	10		10
731	383	LAND MANAGEMENT-WIA	0		0
732	384	WIOA/TANF SET A SIDE	(1,523)		(1,523)
733	385	DEPT OF EDUC. RECREATION GRANT	2,221		2,221
747	387	ADULT EDUCATION	(14,358)		(14,358)
736	390	ADULT EDUCATION WIOA SUPPLEMENTAL	(1,606)		(1,606)
739	393	WIOA ADULT	(13,581)		(13,581)
740	394	WIOA DISLOCATED WORKER	(13,293)		(13,293)
741	395	WIOA ADMINISTRATION	(22,760)		(22,760)
743	397	WORK INCENTIVE GRANT	0		0
400	408	APRON RECONSTRUCTION	(23,914)		(23,914)
490	415	CDBG PROJECTS	0		0
406	429	FY 2014 CDBG REGIONAL ACCOUNT	0		0
407	430	PHASE 1 - APRON DESIGN	0		0
451	431	RIO RICO RD IMPROVEMENT-CDBG	0		0
412	441	EVIRON ASSESSMENT-LAND ACQ	0		0
414	443	AIRPORT MASTER PLAN UPDATE	6,800		6,800
453	453	CDBG GORRION COURT	0		0
442	486	JAIL DIST CONSTRUCTION/BOND PROCEEDS	107,825	111,512	219,337
441	487	CRTHSE CONSTRUCTION/BOND PROCEEDS	2,336	57,086	59,422
121	488	BUILDING DEBT SERVICE	4,956	42,871	47,827
325	**489**	**JAIL DISTRICT**	**111,013**	**402,865**	**513,878**
502	502	TOHONO O'ODHAM (LANDFILL)	0		0
210	503	HAZMAT CAPACITY BUILDING	(5,291)		(5,291)
500	540	LANDFILL	153,648		153,648
501	541	LANDFILL RESERVE FUND	491,209	997,461	1,488,670
602	602	OFFICER SAFETY EQUIPMENT-AC	2,379		2,379
704	659	IDEA BASIC/SECURE CARE (Z-220)	813		813
701	663	1ST CENT COM. LEARNING (Z-300)	2,460		2,460
706	664	TAYLOR GRAZING FEES (Z-395)	719		719
707	665	STATE CHEMICAL ABUSE (Z-430)	30		30
951	667	INDIRECT COSTS (Z-570)	64,834		64,834
699	676	SPECIAL SVCS 15-365 (Z-931)	317,318		317,318
953	677	SCC CONSORTIUM DUES (Z-834)	1,774		1,774
711	687	IDEA BASIC ADULT SECURE CARE	(480)		(480)
712	688	JUVENILE DETENTION LEARN	3,419		3,419
118	689	HAVA BLOCK GRANT	15,184		15,184
713	713	ESA PROFESSIONAL DEVELOPMENT PROJECT	5,519		5,519
716	716	TEAM ANONYMOUS	10,619		10,619
717	717	ADOLESCENT WELLNESS NETWORK	9,164		9,164
718	718	DISTRICT #99-INSURANCE FUND	10,180		10,180
719	719	YOUTH CAREER CONNECT GRANT	(33,950)		(33,950)
720	720	HEALTHY STUDENTS	(5,131)		(5,131)
750	750	ADULT EDUCATION - ELAA STATE	(20,762)		(20,762)
751	751	ADULT EDUCATION - ELAA FEDERAL	(36,072)		(36,072)
752	752	CAREER & COLLEGE READINESS	0		0
753	753	ADULT EDUCATION - ABE/ASE STATE	(3,780)		(3,780)
756	756	WIOA TABE 9-10	(16)		(16)
759	759	WIOA POSTSECONDARY BRIDGE	0		0
186	956	EMANCIPATION ADMIN COSTS	66		66
248	974	COURT ENHANCEMENT FEE-JP #2	37,004		37,004
247	975	$13 ASSESSMENT FUND-JP #2	6,447		6,447
231	976	COURT ENHANCEMENT FEE-JP #1	78,486		78,486
230	977	$13 ASSESSMENT FUND-JP #1	33,560		33,560
353	978	OFFICER SAFETY EQUIPMENT-SO	33,685		33,685
148	981	DOMESTIC VIOLENCE STOP GRANT	(48,554)		(48,554)
107	985	PALO PARADO RAILROAD IMPROV	0		0
149	986	VICTIM SERVICES DONATIONS	(2,120)		(2,120)
229	987	INCREASING EFFICIENCY	13,469		13,469
289	988	JUV DIVERSION SVC FEES-OVER	7,983		7,983
351	992	FEDERAL PROGRAM INCOME-MTF	13,053		13,053
386	993	MEDICAL RESERVE CORP	22,188		22,188
246	995	JP 2 FARE PROGRAM	1,191		1,191
208	997	CITIZEN CORPS TRAIN #150406-02	(5,874)		(5,874)
383	998	IMMUNIZATION PROGRAM	46,473		46,473
264	999	STATE-FILL THE GAP FUND	0		0
		TOTALS FOR ALL FUNDS	**7,448,922**	**14,250,587**	**$ 21,699,508**
		SUSPENSE FUND (AMT. UNAPPORT.)	**0**		

PROJECTED END OF THE MONTH BALANCE
FOR GENERAL FUND

GENERAL FUND NET CASH BALANCE	1,837,952	
PENDING - REVENUE		
AUTO LIEU	80,000	
SALES TAX	150,000	
COUNTY 1/2 CENT TAX	175,000	
APPORTIONMENT AMOUNT	0	
LOTTERY	0	
PENDING - EXPENDITURES		
JANUARY 18, 2017 EXPENSE WARRANTS	(259,260)	
JANUARY 20, 2017 PAYROLL WARRANTS	(489,000)	
SPECIAL REVENUE DEFICIT	(1,089,355)	
STATE POOL INVESTMENT	9,051,305	
ESTIMATED E.O.M. BALANCE	**9,456,643**	
DIFFERENCE		**350,570**
CASH AT JANUARY 2016	**9,106,073**	

Back to Agenda

SANTA CRUZ COUNTY DEMOCRATIC PARTY
PRECINCT COMMITTEEMEN
1/18/17

Nogales 3
Barbara Mendoza
Fernando Sanchez

Coronado 5
John James

Rio Rico 7
Christine Tudan

Nogales 9
Corinne Cole

Nogales 12
Analizabeth Doan

Calabasas 17
Maritza Marmolejo-Villasenor
Oscar Villasenor

Nogales 20
Amber McKenzie

Santa Cruz County

Department Staffing Request

Department: Sheriff Date needed: A.S.A.P

The position requested is (check whichever applies)

✔ to fill three vacancies created by retirement of Victor Coss 11/11/16, Josefina Dolores 10/3/16, and ~~promotion of Sergeant Oscar Pena~~. Jesus Cordova 8/12/16

_____ a new position

Position Title Deputy Sheriff Source of Funding X100-39-50-5103

Position is _____ Temporary Full Time _____ Temporary Part-Time

✔ Permanent Full Time _____ Permanent Part-Time

Benefits (if grant Funded)? _____ Yes _____ No

Is new job description required? _____ Yes ✔ No

Personnel Review

Salary Range 49 Entry Level Salary $39,207

Budgeted Position ✔ Yes _____ No

Personnel Signature

Board of Supervisor's Action:

Agenda Date: _____

_____ Approved _____ Not Approved

In-house Advertising Dates: _____

Media Advertising dates: _____

Back to Agenda

Santa Cruz County

Department Staffing Request

Department Treasurer Date needed ASAP

The position requested is (check whichever applies)

- [x] to fill a vacancy created by Richard Saspe
- [ ] a new position

Position Title Tax Clerk Source of Funding General Fund

Position is
- [ ] Temporary Full Time
- [ ] Temporary Part-Time
- [x] Permanent Full Time
- [ ] Permanent Part-Time

Benefits (if grant Funded)? [x] Yes [ ] No

Is new job description required? [ ] Yes [x] No

- [ ] Do Not Post at this time
- [x] Post Internally Immediately after Board approval
- [ ] Post Internally & Externally simultaneously

Personnel Review

Salary Range 40 Entry Level Salary $23,343.00

Budgeted Position [x] Yes [ ] No

Personnel Signature _____

Board of Supervisor's Action:

Agenda Date: _____

[ ] Approved [ ] Not Approved

In-house Advertising Dates: _____

Media Advertising dates: _____

Back to Agenda

Interoffice Memorandum

To: Board of Supervisors

From: Jose Peña, Lieutenant Animal Control

Subject: Request the transfer of one vehicle to the Town of Patagonia

CC: Jennifer St. John, County Manager

Recommendation:

Animal Care and Control Department recommends that the Board approve the resolution to transfer one animal control vehicle to the Town of Patagonia.

Background:

Animal Control has a 2007 Chevrolet Silverado with 183,251 miles that includes a 6 compartment Animal Control Unit as a chassis mount. The vehicle itself is in very poor condition and is no longer usable for the terrain and area coverage in Santa Cruz County that we patrol. The cage unit is also in bad condition and was purchased back in 1999. Both units would require extensive work to get it back into working condition.

Financial Implications:

There is a potential loss to the County of approximately $2,000 that we could receive at auction.

Proposed Motion:

Move to approve the transfer of one vehicle to the Town of Patagonia.

Interoffice Memorandum

TO: Board of Supervisors

FROM: School Superintendent, Alfredo I. Velásquez

Subject: Amendment Peer and Parent Substance Use Prevention Programming

DATE: January 9, 2017

CC: Jennifer St. John, County Manager

Recommendation: Approve amendment I Intergovernmental Agreement No. IGA-SABG-GR-16-040116-13 Substance Abuse Block Grant.

Background:

This is an amendment to an already existing agreement to provide additional support for the Santa Cruz County School Superintendent's Office's Role in the development, coordination, and implementation of Peer/Parent Substance Use Prevention Programming. This grant has been operating since July 2016 in the Santa Cruz County Superintendent's Office.
The amendment is a 12-month renewal (October 1, 2016 through September 30, 2017) of the already existing agreement.
The role of the superintendent's Office in the agreement has been and will continue to be:

1. Identify and fund a Project Manager/Coordinator from their Educational Service Agency (ESA) Staff.
2. Ensure the ESA Project Manager/Coordinator maintains contact with the middle school Project Coordinator to ensure the grant deliverables regarding Parents/Student surveys and reporting are met.
3. Ensure the Project Manager/Coordinator attends meetings and aby additional trainings offered by the Governor's Office of Youth, Faith, and Family.
4. Ensure the Project Manager/Coordinator coordinates with the Governor's Office of Youth, Faith and Family concerning any additional funding opportunities available for schools.

The Governor's Office of Youth, Faith and Family shall provide no more than $20,000, in additional funds to support the Peer/Parent Substance Use Prevention Program in accordance with the attachment titled "Santa Cruz County School Superintendent's Office."

Financial Implications:

Grant money will be provided by the Governor's Office of Youth, Faith and Family.

Proposed Motion:

Move to approve Amendment Peer and Parent Substance Use Prevention Programming

STATE OF ARIZONA
OFFICE OF THE GOVERNOR

DOUGLAS A. DUCEY
GOVERNOR

DEBBIE MOAK
DIRECTOR

Via email: avelasquez@santacruzcountyaz.gov

December 16, 2016

Mr. Alfredo I. Velasquez
School Superintendent
Santa Cruz County School Superintendent's Office
2150 N. Congress Drive, #107
Nogales, Arizona 85621

Re: Amendment 1, Intergoverumental Agreement No. IGA-SABG-GR-16-040116-13
Substance Abuse Block Grant

Dear Mr. Velasquez:

An Amendment to provide additional support for the Santa Cruz County School Superintendent's Office's role in the development, coordination, and implementation of Peer/Parent Substance Use Prevention Programming is attached for signature.

- WHEN THE DOCUMENT HAS BEEN SIGNED, PLEASE EMAIL THE AMENDMENT BACK TO ME AT SBEAN@AZ.GOV BY DECEMBER 30, 2016.
- OUR OFFICE WILL THEN COUNTERSIGN THE DOCUMENT AND EMAIL A FULLY EXECUTED AMENDMENT BACK TO YOU FOR YOUR RECORDS.
- PLEASE EMAIL A CERTIFICATE OF SELF-INSURANCE

The Governor's Office of Youth, Faith and Family looks forward to a mutually beneficial relationship during this Agreement period. Should you have any questions, please contact me at sbean@az.gov. **Unreturned documents** may affect the start date of this transaction.

Sincerely,

Sarah Bean
Procurement Manager

cc: Deborrah Miller, Program Manager

AMENDMENT # 1
INTERGOVERNMENTAL AGREEMENT #IGA-SABG-GR- 16-0401 16-13

between the

STATE OF ARIZONA,
GOVERNOR'S OFFICE OF YOUTH, FAITH AND FAMILY

and

SANTA CRUZ COUNTY SCHOOL SUPERINTENDENT'S OFFICE

Pursuant to Section II, TERM OF AGREEMENT, TERMINATION AND AMENDMENT, the following sections of the above referenced Intergovernmental Agreement are hereby amended as follows:

Section II, TERM OF AGREEMENT, TERMINATION AND AMENDMENT
Pursuant to Terms and Conditions, "Term of Agreement, Termination and Amendment," the State of Arizona hereby exercises its option to amend the existing Agreement for a renewal period of an additional twelve months. The Agreement period shall become effective October 1, 2016 through September 30, 2017.

Section ID, DESCRIPTION OF SERVICES
Pursuant to Terms and Conditions, "Description of Services," this section shall be amended to add the following:

The School Superintendent's Office shall:

1. Identify and fund a Project Manager/Coordinator from their Educational Service Agency (ESA) staff.
2. Ensure the ESA Project Manager/Coordinator maintains contact with the middle school Project Coordinator to ensure the grant deliverables regarding Parent/Student surveys and reporting are met.
3. Ensure the Project Manager/Coordinator attends meetings and any additional trainings offered by the Governor's Office of Youth, Faith and Family.
4. Ensure the Project Manager/Coordinator coordinates with the Governor's Office of Youth, Faith and Family concerning any additional funding opportunities available for schools.

Section V, MANNER OF FINANCING
Pursuant to Terms and Conditions, "Marmer of Financing," this section shall be amended to add the following:

The GOYFF shall provide no more than $20,000, in additional funds to support the Peer/Parent Substance Use Prevention Programming, in accordance with Attachment A, *"Santa Cruz County School Superintendent's Office October I, 2016-September 30, 2017 Budget,"* incorporated into this Agreement inits entirety

FINANCIAL: The Grantee shall be paid on a cost-reimbursement basis. The Grantee shall not request reimbursement until the cost has resulted in an actual cash expenditure. The Grantee may request reimbursement on either a monthly or quarterly basis for those items submitted and approved in the budget inclusively. Grantee shall submit a final reimbursement request no more than thirty (30) days after the contract end for expenses incurred prior to the date of contract termination. All expenses must be incurred and paid prior to the final reimbursement request. Requests for reimbursement received later than thirty (30) days after the contract termination will not be paid.

The Grantee shall use the forms provided by the Granter to submit financial expenditure reports. The forms will be sent to the Grantee upon receipt of the signed Amendment. Reimbursement requests shall be submitted to grantrfr@az.gov.

Grant recipients agree to use 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards for the identification of allowable and unallowable costs on grant expenditures. This federal guidance provides instruction on the allocation of allowable grant costs (e.g. time and effort or the determination of staff billing rates). The type of supporting documentation required for grant reimbursements in the guidance shall be followed.

Except as specifically stated herein, all other ter1ns and conditions of this Service Agreement remain unchanged.

In Witness Whereof, the parties hereto agree to execute this Amendment.

SANTA CRUZ COUNTY SCHOOL
SUPERINTENDENT'S OFFICE

Alfredo I. Velasquez Date
Santa Cruz Couuty School Superintendent

Manuel Ruiz Date
Chairman, Santa Cruz Couuty
Board of Supervisors

GOVERNOR'S OFFICE OF YOUTH,
FAITH AND FAMILY

Debbie Moak Date
Director

Travis Price Date
Compliance Finance and Procurement Manager
Office of the Governor

Back to Agenda

SANTA CRUZ COUNTY SCHOOL SUPERINTENDENT'S OFFICE

October 1, 2016 – September 30, 2017

Category	**Description**	**Amount**
Personnel	Project Manager .25% @ $50,000	$12,500.00
Fringe	Employee related expenses are approximately 30% of the salary	$3,750.00
Travel	Travel is determined at the AZ State rate of $.445 per mile. $.445 x 500 miles = $222	$222.00
Supplies	Program materials, printed materials, banners, copy paper, file folders, misc. office supplies	$1728.00
Indirect Costs	10% De minimis rate (restricted to no more than $1,800.00 per grantor)	$1,800.00
Total Project Costs		**$20,000.00**

Back to Agenda

Interoffice Memorandum

To: Board of Supervisors

From: Jeff Terrell, Health Services Director

SUBJECT: REQUEST APPROVAL OF FDA GRANT FOR NATIONAL PROGRAM STANDARDS SELF ASSESSMENT

DATE: JANUARY 11, 2017

Recommendation:

Staff recommends that the Board approve the FDA Grant for the National Program Standards Self-Assessment for project period January 12, 2017 to December 29, 2017.

Background:

The Santa Cruz County Health Services recently enrolled in the Voluntary National Retail Food Regulatory Program Standards administered through the FDA and ADHS. The program standards project is designed to help all regulatory jurisdictions personnel conduct retail food inspections and enforce the code in the same manor. The self-assessment is the first standard which helps the jurisdictions determine if they are aligned with the FDA and have all the necessary documents and procedures in place to perform inspections at the same level as the FDA.

Financial Implications:

There will be no additional financial implications to the Health Service Department.

Proposed Motion:

Move to approve the FDA Grant for the National Program Standards Self-Assessment for the project period of January 12, 201 7 to December 29, 2017

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM

January 9, 2017

Grant Number: G-SP-1611-04294
Project Title: National Program Standards Self Assessment
Award Value: $2,500.00
Project Period: January 12, 2017 to December 29, 2017

Jose Arriola
Senior Sanitarian
Santa Cruz County Health Services
2150 N. Congress Drive, Suite #115
Nogales, Arizona 85621

Dear Jose Arriola:

We have approved your application for National Program Standards Self Assessment as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Santa Cruz County Health Services to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by December 29, 2017 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at http://afdo.org/retailstandards. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after December 29, 2017. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: http://afdo.org/fda_vnrfrps.

The amount of $2,500.00 represents the full amount of funds to which you are entitled. Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Back to Agenda

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,

Joe Corby
Executive Director
Association of Food and Drug Officials
2550 Kingston Road
Suite 311
York, PA 17402

AFDO Programmatic Point of Contact:
Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:
http://afdo.org/retailstandards/fdaregionalcontacts

cc: Daniel Lukash (daniel.lukash@fda.hhs.gov)
Catherine Hosman (catherine.hosman@fda.hhs.gov)

Back to Agenda

INTEROFFICE MEMORANDUM

TO: BOARD OF SUPERVISORS
FROM: LIZ GUTFAHR
SUBJECT: CERTIFICATE OF REMOVAL AND ABATEMENT OF TAXES AND/OR PENALTY
DATE: JANUARY 11, 2017
CC: JENNIFER ST. JOHN

Recommendation:

Staff recommends that the Board approve Certificate of Removal and Abatement of Taxes and/or Penalty for Tax Identification number 005048801.

Background:

Mobile home has been dismantled.

The total amount to be abated is $996.28

Proposed Motion:

Move to approve the Certificate of Removal and Abatement of Taxes and/or Penalty.

LIZ GUTFAHR
Treasurer
MARIA ACUÑA
Chief Deputy

County Treasurer
Santa Cruz County

P.O. Box 1150
Nogales, Arizona 85628
Tel. (520) 375-7980
Extension 7967
TDD (520) 761-7816

Chairman Board of Supervisors
Santa Cruz County
Nogales, Arizona

Dear Sirs(s): Ref: ARS. 42-18353---Treasurer's Motion for Abatement of Back Taxes And Penalties due:

For: SUSANA S AGUIRRE

Certificate of Removal and Abatement of Taxes and/or Penalty

Description of Property: 1972 SHEFFIELD

Tax Identification Number or Parcel Number 005048801_____

Tax Year(s):2002 Taxes thru 2014 taxes Amount of Tax: $413.17 Penalty $583.11

Reason for the motion to abate taxes: Mobile Home was dismantled

The amount of $413.17 in taxes and: $583.11 for penalty
Shall forever be abated for the tax year(s) 2002 thru 2014 taxes and is final and effective.

_____
Chairman, Board of Supervisors
Date _____

Action brought on at a regular meeting of the Santa Cruz County Board of Supervisor, State of Arizona dated on _____.

Back to Agenda

OFFICE OF THE SANTA CRUZ COUNTY ATTORNEY

GEORGE E. SILVA
County Attorney

Santa Cruz County Complex
2150 N. Congress Drive, Suite 201
Nogales, Arizona 85621
(520) 375-7780
FAX (520) 375-7909

MEMORANDUM

Date: January 5, 2017
To: Santa Cruz County Board of Supervisors
From: George Silva, Santa Cruz County Attorney

Subject: Approval of 2017 STOP Violence Against Women Grant Agreement.

Recommendation: Approve acceptance of the grant.

Background: The Santa Cruz County Attorney receives funds from the Department of Justice through the Governor's Office to prosecute domestic violence crimes and provide services to domestic violence victims/survivors. These funds pay the salaries for project staff.

Financial Implications: The grant pays 75% of the salaries for 3 full time staff members to include an attorney, advocate and detective and 2 part time staff members to include .5 advocate and .5 attorney. There is also a 25% match requirement which is currently charged to the general fund.

Proposed Motion: "Mr. Chairman, I move to approve the 2017 STOP Violence Against Women Grant Agreement."

Back to Agenda

STATE OF ARIZONA
OFFICE OF THE GOVERNOR

DOUGLAS A. DUCEY
GOVERNOR

DEBBIE MOAK
DIRECTOR

December 21, 2016

Ms. Charlene Laplante, Esq.
Chief Civil Deputy
Santa Cruz County Attorney Office
2150 N. Congress Drive Suite 201
Nogales, AZ 85621

RE: Amendment 2, The STOP Violence Against Women Formula Grant, R.F.G.A. No. ST-WSG-15-010115-00
Contract No. ST-WSG-15-010115-19Y3

Dear Ms. LaPlante:

Three renewal amendments to provide additional funding for your STOP Violence Against Women Formula Grant Program are enclosed for signature.

- **WHEN THE DOCUMENTS ARE SIGNED, KEEP ONE DOCUMENT AND RETURN TWO OF THE ORIGINAL SIGNED DOCUMENTS BY JANUARY 4, 2017 TO:**

  State of Arizona
  Governor's Accounting Office
  Attn: Sarah Bean, Procurement Manager
  1700 West Washington Street, Suite 500
  Phoenix, AZ 85007

- **SUBMIT A CURRENT COPY OF YOUR CERTIFICATE OF SELF INSURANCE**

The Governor's Office of Youth, Faith and Family looks forward to a mutually beneficial relationship during this contract renewal period. Should you have any questions regarding the contract or the deadline for return, please contact me at sbean@az.gov. **Unreturned documents may affect the start date of this transaction.**

Sincerely,

Sarah Bean

Sarah Bean
Procurement Manager

cc: John Raeder, Director, Violence Prevention

AMENDMENT # 2
SUBGRANTEE CONTRACT #ST-WSG-15-010115-19Y3

between the

STATE OF ARIZONA,
GOVERNOR'S OFFICE OF YOUTH, FAITH AND FAMILY

and

SANTA CRUZ COUNTY ATTORNEY'S OFFICE

Pursuant to **section LII, AMENDMENTS,** the following sections of the above referenced Subgrantee Contract are hereby amended as follows:

Section I, TERM OF CONTRACT
Pursuant to Terms and Conditions, "Term of Contract," the State of Arizona hereby exercises its option to renew the existing contract for an additional twelve months. A new contract award amount for the third year of the contract is provided from the STOP Violence Against Women Formula Grant Program. Subgrantee agrees to adhere to the goals, strategies and activities related to Subgrantee's Contract Award No. ST-WSG-15-010115-19 and the approved, updated grant activities in the Subgrantee's renewal application for Year Three funding. The contract renewal period shall be effective January 1, 2017 through December 31, 2017.

Grantor shall provide up to $248,005 as a new contract award amount in additional funds for Year Three reimbursements to the Grantee for costs approved in the Subgrantee's renewal application for Year Three funding, in accordance with Attachment A, Line Item Budget and Narrative, incorporated into this contract by reference. The amount of match committed by the Santa Cruz County Attorney's Office is $82,668.

GRANT PROGRAM ADMINISTRATION
Section A, DELIVERABLES
Pursuant to Grant Program Administration, Section A, "Deliverables", the Subgrantee shall provide quarterly program activity reports to the Grantor for the quarter in which services are provided. The reporting schedule is:

- January 1, 2017 – March 31, 2017 due April 30, 2017
- April 1, 2017 – June 30, 2017 due July 31, 2017
- July 1, 2017 – September 30, 2017 due October 31, 2017
- October 1, 2017 – December 31, 2017, due January 30, 2018
- Final Narrative Report due February 15, 2018
- The DOJ/OVW Annual Progress Report (Muskie) due February 15 2018, for all activities for the calendar year 2017.

The Governor's Office of Youth, Faith and Family shall provide the forms for the quarterly reports and final narrative report. The DOJ/OVW Annual Progress Report can be found on the internet at: http://muskie.usm.maine.edu/vawamei/stopformulaform.htm.

Except as specifically stated herein, all other terms and conditions of this Subgrantee Contract remain unchanged.

In Witness Whereof, the parties hereto agree to execute this Amendment.

SANTA CRUZ COUNTY GOVERNMENT

Rudy Molera Date
Chair, Santa Cruz County Board of Supervisors

GOVERNOR'S OFFICE OF YOUTH, FAITH AND FAMILY

Debbie Moak 12/20/16
Debbie Moak Date
Director

12/20/16
Travis Price Date
Compliance Finance and Procurement Manager
Office of the Governor

EXHIBIT C

SAMPLE
Line Item Budget

This exhibit is provided as an example only. While you must use this format, you may reproduce it with Word Processing or Spreadsheet software. Limit your budget line items to the following categories: Personnel, Fringe Benefits, Contracted/Professional Services, Travel (In-State/Out of State), Pass-Thru, Other Operating Expenses and Administrative/Indirect Costs. **Please round budget category totals to the nearest dollar.**

Budget period: January 1, 2017 – December 31, 2017

Budget Category	Line Item	Requested Funds	** Matching Funds/ Source	Total Cost
Personnel and Fringe Benefits				
Personnel	**Kim Hunley** 1 FTE, 12 months Project Attorney 75% grant funded 25% match funded	$64,500	$21,500 General Fund Match 25%	$64,500 $21,500
Personnel	**Caleb Wagner** .5 FTE, 12 months Project Attorney 75% grant funded 25% match funded	$25,500	$8,500 General Fund Match 25%	$24,062 $8,500
Personnel	**Heriberto Zuniga** 1FTE 12 months Project Detective 75% grant funded 25% match funded	$34,500	$11,500 General Fund Match 25%	$34,500 $11,500
Personnel	**Brenda Ramos** 1 FTE, 12 months Project Advocate 75% grant funded 25% match funded	$24,750		$24,750
Personnel	**Nidia Solorzano** .5FTE, 12 months Project Advocate 75% grant funded 25% match funded	$12,375		$12,375

Personnel	**Charlene Laplante** Victim Services Supervisor Yearly salary $93,450 20% of time spent on STOP grant		$18,1252 In Kind match 17.5% of $103,500 annual salary general fund	$18,125
Fringe Benefits	**Kim Hunley** Agency Rate (27%)- Budget narrative should provide more detailed accounting of how this rate was determined for the agency. (Rounded)	$17,250	$5,750 General Fund Match 25%	$17,250 $5,750
Fringe Benefits	**Caleb Wagner** Agency Rate (40%)- Budget narrative should provide more detailed accounting of how this rate was determined for the agency. (Rounded)	$10,125	$3,375 General Fund Match 25%	$10,125 $3,375
Fringe Benefits	**Heriberto Zuniga** Agency Rate (46%)- Budget narrative should provide more detailed accounting of how this rate was determined for the agency. (Rounded)	$15,750	$5,250 General Fund Match 25%	$15,750 $5,250
Fringe Benefits	**Brenda Ramos** Agency Rate (39%)- Budget narrative should provide more detailed accounting of how this rate was determined for the agency. (Rounded)	$9,750		$9,750
Fringe Benefits	**Nidia Solorzano** Agency Rate (61%)- Budget narrative should provide more detailed accounting of how this rate was determined for the agency. (Rounded)	$7,500		$7,500

Personnel	Overtime 2 hours per week X 1 full time advocates at $23.16 per hour X 52 weeks	$1,806	$602 General fund match 25%	$1,806 $ 602
	Overtime 2 hours per week X .5 FTE advocate at $23.16 per hour X 52 weeks	$903	$301 General fund match 25%	$903 $301
	Call out Overtime 3 hours per week x 1 detective at $32.60 per hour x 52 weeks	$3,813	$1,271 General Fund Match 25%	$3,813 $1,271
Contracted Services/Professional Services				
Training	One 1 day free conference for up to 80 law enforcement personnel to be held in June 2017 Cost to include speakers/presenters fee not to exceed $650 per day, Travel to include flights for up to 5 speakers at $390 per speaker, lodging for up to 5 speakers at $90 per day X 2 days $900 and meal per diem for 5 speakers x 2 days at Santa Cruz County rate of $50 per day $500.	$3,000	$1,000 General fund match 25%	$3,000 $1,000
Training	One 1 day free conference for up to 80 collaborators and community stakeholders to be held in October 2017 Cost to include speakers/presenters fee not to exceed $650 per day, Travel to include flights for up to 5 speakers at $390 per speaker, lodging for up to 5 speakers at $90 per day X 2 days $900 and meal per diem for 5 speakers x 2 days at Santa Cruz County rate of $50 per day $500.	$3,000	$1,000 General fund match 25%	$3,000 $1,000

Travel				
	1 professional training for project Detective to include conference registration $500, airfare $600, lodging to include tax $225 x 5 days$1125 and meal per diem $62/day X 5 days $310, car rental and insurance $50 per day x 5 days $250.	$2,200	$733 General fund match 25%	$2,200 $733
	1 professional training for project Advocates X 2 advocates conference registration $500, airfare $600, lodging to include tax $225 x 5 days$1125 and meal per diem $62/day X 5 days $310, car rental and insurance $50 per day x 5 days $250 per advocate.	$4,400	$1,466 General fund match 25%	$4,400 $1,466
	1 professional training for project Attorneys X 2 attorneys conference registration $500, airfare $600, lodging to include tax $225 x 5 days$1125 and meal per diem $62/day X 5 days $310, car rental and insurance $50 per day x 5 days $250 per attorney	$4,400	$1,466 General fund match 25%	$4,400 $1,466
Supplies and Other Operating				
Cellphone	Telephone for full time Project Attorney ($69/month x 12 months)	$621	$207 General fund match 25%	$621 $207
Cellphone	Telephone for half time project attorney ($69/month x 12 months X 50%	$310	$104 General fund match 25%	$310 $104
Cellphone	Telephone for Project Detective ($69/month x 12 months)	$621	$207 General fund match 25%	$621 $207
Cellphone	Telephone for full time Project	$621		$621

	Advocate ($69/month x 12 months)		$207 General fund match 25%	$207
Cellphone	Telephone for half time project advocate ($69/month x 12 months X 50%	$310	$104 General fund match 25%	$310 $104
Total		$249,322	$83034	$332,356

***As shown, a line item budget justification for each component MUST be included in the application that describes the procedure for determining the cost of budget categories. Detail in the line item budget narrative strengthens applications. See the following page for budget narrative format.**

EXHIBIT D

Budget Narrative

Personnel: Kim Hunley, Deputy County Attorney, annual salary $86,000, will spend 100% of her time working on this project for the 12 months of the grant. We request 75% STOP grant funds and we will provide a 25% match from General funds. Brenda Ramos, victim advocate will work 100% time on this project for the 12 month period of the grant, and will receive an annual salary of $33,000. We request 75% STOP Grant funds and will provide a 25% in kind match from Victim Services Supervisor Charlene Laplante's salary. Nidia Solorzano, victim advocate will work 50% time on this project for the 12 month period of the grant, and will receive an annual salary of $33,000. We request 75% STOP Grant funds and will provide a 25% in kind match from Victim Services Supervisor Charlene Laplante's salary. The Detective Heriberto Zuniga will spend 100% of his time working on this project for the 12 months of the grant. His annual salary is $46,000. We request 75% STOP grant funds and we will provide a 25% match from General funds. Caleb Wagner, Deputy County Attorney, will spend 50% of his time working on this project for the 12 months of the grant. His annual salary is $68,000 We request 75% STOP grant funds and we will provide a 25% match from General funds.

The following calculation was used to determine the requested funding amount for each individual employee: Kim Hunley: Annual Salary $86,000 X 1 FTE 12 months = $86,000, 75% grant funded and 25% match funded. Brenda Ramos: Annual Salary $33,000 X 1 FTE 12 months = $33,000, 75% grant funded and 25% match funded. Nidia Solorzano: Annual Salary $33,000 X .50 FTE 12 months=$16,500, 75% grant funded and 25% match funded. Detective Heriberto Zuniga: Annual Salary $46,000 X 1 FTE 12 months = $46,000, 75% grant funded and 25% match funded. Caleb Wagner: Annual Salary $68,000 X .50 FTE 12 months = $34,000, 75% grant funded and 25% match funded.

Charlene Laplante, Chief Civil Deputy, and Supervisor of Victim Services, will spend 17.5% of her time working on this project for the 12 months of the grant. She earns an annual salary of $103,500 per year with ERE's of approximately $29,000. She is paid from the Santa Cruz County General Fund. Her salary will be used as In Kind Matching Funds. 17.5% of her base salary of $103,500 will serve as matching funds for this project. Please see explanation under Matching Funds heading below.

Back to Agenda

Fringe Benefits: Benefits are based on standard FICA, SUI and retirement benefits plus employee choices from a menu of benefits that include health, dental, legal and life insurance. This rounded-off budget specifies the actual costs for the actual employees specified in this application as of November 21, 2016.

Employee: Kim Hunley

Fringe Benefit	Percent of Salary	
Payroll Tax	.0765	$ 6,579
Worker's Comp	.01468	$ 1,262
Medical and Life Insurance	.06155	$ 5,293
Retirement	.1147	$ 9,864
Total Fringe Benefit Rate	.27	$23,998
75% grant funded and 25% match funded		

Employee: Brenda Ramos

Fringe Benefit	Percent of Salary	
Payroll Tax	.0765	$ 2,525
Worker's Comp	.01468	$ 484
Medical and Life Insurance	.1880	$ 6,207
Retirement	.1147	$ 3,785
Total Fringe Benefit Rate	.39	$13,001
75% grant funded and 25% match funded		

Employee: Nidia Solorzano

Fringe Benefit	Percent of Salary	
Payroll Tax	.0765	$ 1,262
Worker's Comp	.01468	$ 242
Medical and Life Insurance	.4001	$ 6,603
Retirement	.1147	$ 1,893
Total Fringe Benefit Rate	.61	$ 10,000
37.5% grant funded and 12.5% match funded		

Employee: Caleb Wagner

Fringe Benefit	Percent of Salary	
Payroll Tax	.0765	$ 2,601
Worker's Comp	.01468	$ 499
Medical and Life Insurance	.1911	$ 6,500
Retirement	.1147	$ 3,900
Total Fringe Benefit Rate	.40	$13,500
37.5% grant funded and 12.5% match funded		

Employee: Heriberto Zuniga

Fringe Benefit	Percent of Salary	
Payroll Tax	.0765	$ 3,520
Worker's Comp	.01468	$ 676
Medical and Life Insurance	.2506	$11,528
Retirement	.1147	$ 5,276
Total Fringe Benefit Rate	.46	$21,000
75% grant funded and 25% match funded		

Overtime:

Generally when the advocates are called out to respond on scene it is at night. Due to budgetary constraints we have been having our advocate flex time off during the work week to compensate for any callout overtime. We are requesting funding for overtime pay of 2 hours per week per advocate for a total of 6 hours per week. The advocates are paid time and a half for over time. They earn $15.44 per hour. So for overtime we would pay them $23.16 per hour. 2 hours per week X $23.16 X 52 weeks=$2,409 per year X 1.5 advocates = $3.612.

To be 75% grant funded and 25% match funded.

When the detective is trying to serve subpoenas and orders of protection he often has to work after the normal work day in order to make personal contact with people. . Due to budgetary constraints we have been having our detective flex time off during the work week to compensate for any overtime. We are requesting funding for overtime pay of 3 hours per week. The detective is paid time and a half for over time. He earns $21.75 per hour. So for overtime we would pay him $32.60 per hour. 3 hours per week X $32.60 X 52 weeks=$5,084.

To be 75% grant funded and 25% math funded.

Match Funds: We will utilize 2 forms of matching funds. A cash match to be taken from the County Attorney General fund and in kind matching from Charlene Laplante's salary. Ms. Laplante is the Chief Civil Deputy who writes the STOP grants, implements

the victim advocacy portions of awarded grants and supervises the victims services program, to include the STOP funded project and staff. Her annual salary is $103,500 with ERE's of $32,000. She spends approximately 20% of her time completing these tasks. Ms. Laplante's salary is funded through the Santa Cruz County general fund. We are requesting that 17.5% of her salary be considered an in kind match.

Contracted Services/Professional Services:

1 one day free conference/training for law enforcement training on domestic violence and sexual assault investigation for up to 80 law enforcement personnel.

$ 4,000 Cost to include speakers/presenters fee not to exceed $650 per day, Speaker travel to include flights for up to 5 speakers at $390 per speaker $1950, lodging for up to 5 speakers at $90 per day X 2 days $900 and meal per diem for 5 speakers x 2 days at Santa Cruz County rate of $50 per day $500. Over the last 3 years of hosting this training we have discovered that to obtain speakers with special investigative expertise in domestic violence and sexual assault issues we really need a budget to pay a speaker fee. Contracts will be procured through agreements directly with the speakers. The county may contract for professional services of $5000 without going through a bid process. To be 75% grant funded and 25% match funded.

1 one day free conference/training for 80 collaborators and community stakeholders on domestic violence and sexual assault.

$ 4,000 Cost to include speakers/presenters fee not to exceed $650 per day, Speaker travel to include flights for up to 5 speakers at $390 per speaker $1950, lodging for up to 5 speakers at $90 per day X 2 days $900 and meal per diem for 5 speakers x 2 days at Santa Cruz County rate of $50 per day $500. Over the last 3 years of hosting this training we have discovered that to obtain speakers with special expertise in domestic violence and sexual assault issues we really need a budget to pay a speaker fee. Contracts will be procured through agreements directly with the speakers. The county may contract for professional services of $5000 without going through a bid process. To be 75% grant funded and 25% match funded.

Travel:

We are requesting funding to send the 2 advocates, 2 attorneys the and 1 detective to professional training during the term of the grant. We are requesting $2,933 each to cover conference registration approximately $500, travel/airfare $600, lodging $225 per day x 5 days $1,125, and meal per diem $62 per day for 5 days $310. 5 staff members X $2,933= $14,665. To be 75% grant funded and 25% match funded.

Back to Agenda

Pass Through/Subgrants: Not Applicable. We are only requesting funding for personnel salaries.

Supplies and Operating Expenses:

CELLPHONE

Each funded staff member has an assigned telephone to allow for callout and consultation with law enforcement, collaborators and community stake holders. We have a cellphone plan through Verizon the cost for each phone is $69 per month. We are requesting funding of $69 per month X 12 months X 3 FTE= $2484. To be 75% grant funded and 25% match funded. We are requesting funding of $35 per month X 12 months X 2 .5 FTE=$840. To be 75% grant funded and 25% match funded. The Verizon contract we use is through a state contract.

Developing/Enhancing/Strengthening Prevention and Educational Programming: Not applicable. Not requesting funding in this category.

Administrative/Indirect Costs: Not Applicable. Our office will cover those expenses.

Authorized Signature_____ Date 12-21-16

Job Title Chief Civil Deputy

Back to Agenda

PROCLAMATION

SANTA CRUZ COUNTY SCHOOL CHOICE WEEK JANUARY 22 – 28, 2017

WHEREAS all children in Santa Cruz County should have access to the highest quality education possible; and,

WHEREAS Santa Cruz County recognizes the important role that an effective education plays in preparing all students in Santa Cruz County to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Santa Cruz County; and,

WHEREAS Santa Cruz County is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS Santa Cruz County has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, we, members of the Santa Cruz County Board of Supervisors, do hereby recognize January 22-28, 2017 as School Choice Week, and in this manner call this observance to the attention of all of our citizens.

PROCLAIMED AND ADOPTED this 18th day of January, 2017.

Manuel Ruiz Chairman	Rudy Molera Vice-Chairman	Bruce Bracker Member